

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES**

**MARCH 24, 2015**

The Caernarvon Township Board of Supervisors held a Workshop Meeting on March 24, 2015 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Sandra Styer, Supervisor; Jennifer Tennant, Supervisor; Paul L. Whiteman, Jr., Supervisor; Bill Witman, Witman Engineers & Consultants, Engineer; Sergeant John Scalia, O.I.C.; Randall Miller, Township Administrator/ Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:30 PM. This was followed by the Pledge of Allegiance.

**COMMENTS FROM THE ASSEMBLY**

There were no public comments.

**BUSINESS**

A. Secretary Miller noted that an applicant has applied for the vacancy on the Planning Commission. Donna Jefferey of South Street has expressed interest in serving on the Planning Commission. Secretary Miller presented a Resolution to appoint her. Paul Whiteman made a motion to adopt Resolution 2015-14 to appoint Donna Jefferey to the Planning Commission. Jennifer Tennant second the motion. The motion carried unanimously.

B. The Supervisors discussed a request to alter the guiderail along Clymer Hill Road near the Twin Valley Schools. This is to facilitate the installation a crosswalk to allow district students and others attend events a safe method of crossing the street. Additionally, the Supervisors discussed parking along Clymer Hill Road, and are not opposed to these suggestions.

C. Supervisor and Road Master Paul Whiteman discussed the recent road inspection and the proposed 2015 roadwork. Engineer Bill Witman passed out an updated cost analysis for the roads needing work. Supervisor Whiteman also noted that LTAP was out to discuss the continuing problems with trucks using Quarry with Foreman Keith McGowan. LTAP will issue recommendations for changes in the near future. Mr. Whiteman asked the Supervisors to gather for a second road inspection, on a date to be determined.

The Supervisors also discussed Swamp Road swale issues and a tree on Hopewell Road. Letters will be sent ahead of the work. The radios have been installed in the Police SUV's. The mower parts are in and the repair will start. A municipal agreement with East Earl Township, which was decided to have a gentlemen's agreement. The Roadmaster also discussed Truck #1 and the need to replace a broken leaf spring. Jennifer Tenant made a motion to replace the spring for a cost not-to-exceed \$2,000.00. Sandy Styer seconded the motion. The motion carried unanimously.

D. Supervisor Whiteman noted that street sweeping would begin on April 6, 2015. Nora Seidel of the Rec Board discussed the spring clean-up day scheduled for April 25, 2015 from 8 a.m. to noon. These items will be advertised on the website and Facebook.

E. Supervisor Whiteman update the others on the Carnival preparations. He also discussed a fireworks display and the costs of such displays and the length of the performances. The Supervisors decided to go with a 15-minute display on Friday, June 6, 2015 for \$5,000.00. Sandy Styer made a motion to approve the fireworks display by International Fireworks for a cost of \$5,000.00, and to send them a down payment of \$2,000.00. Jennifer Tennant seconded the motion. The motion carried unanimously. Other issues discussed included placing banners across the roads in Morgantown to advertise, cleaning up the carnival sheds for use by organizations, working on stage acts for the carnival, and finding sponsors to raise funds for supporting the carnival.

F. Secretary Randy Miller updated the Supervisors on outstanding monies for damages to the Morgan Way Bridge. Svoboda sent a check for \$22,853.00 for their driver's accident. Additionally, an insurance company contacted the Township and will be sending a check for guiderail damages. He also reported that Solicitor Huckabee has filed a complaint with the District Justice for outstand monies owed due to past accidents.

G. Secretary Miller noted that nine (9) applications have been received so far for Chief of Police. More are expected with the deadline of April 2, 2015.

## **SUPERVISORS COMMENTS**

A. Supervisor Paul Whiteman discussed issues with storm water along Elverson Road; it is one of the locations he wants to look at during the road inspection. He asked the others to check their calendars and email him with possible dates.

B. Secretary Miller noted that there would be a Planning Commission meeting on Thursday, March 26, 2015. Plans being reviewed are the Morgan Court Townhomes and Well #7. He also noted that the Manufacturers' Outlet Mall is under contract and will likely close in the next two months.

C. The Supervisors Liquid Fuels funds and the possibility of using some of these funds for equipment purchases.

D. Engineer Bill Witman discussed preparing specifications and advertising for the 2015 Road Work. Paul Whiteman made a motion to authorize Engineer Bill Witman to prepare specification for, and to advertise for the 2015 Road Work. Sandy Styer seconded the motion. The motion carried unanimously.

## **ADJOURNMENT**

Sandy Styer made a motion to adjourn the meeting. Jennifer Tennant seconded the motion. The motion carried.

Respectfully Submitted,

Randall P. Miller,  
Township Secretary