

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS
MEETING MINUTES**

OCTOBER 11, 2016

The Caernarvon Township Board of Supervisors held their Monthly Meeting on October 11, 2016 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Jack Hess, Supervisor; Scott Moyer, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; John Scalia, Chief of Police; Beckie Smith, Witman Engineers & Consultants, Engineer; Eric Brown, Siana Bellwoar McAndrew, LLP, Solicitor; John Griesemer, Treasurer; Randall Miller, Township Administrator/Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:30 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

There were no comments from those assembled.

CORRESPONDENCE

A notice was received from Penn DOT announcing a public meeting to review action plans for reconstruction of the Hartz Mill Bridge on Mill Road. The meeting is on Thursday October 13, 2016 at 7:00 p.m.

MINUTES OF THE PREVIOUS MEETING

A. Sandy Styer made a motion to accept the minutes of the September 13, 2016 Board of Supervisors Regular Meeting. Jack Hess seconded the motion. The motion carried unanimously.

B. Sandy Styer made a motion to accept the minutes of the September 27, 2016 Board of Supervisors Workshop Meeting. Jack Hess seconded the motion. The motion carried unanimously.

TREASURERS REPORT

The Supervisors reviewed the Treasurer's Report for September. Sandy Styer made a motion to approve the Treasurer's monthly report for the period ending September 30, 2016. Paul Whiteman seconded the motion. The motion carried unanimously.

EXPENSE LIST

The Supervisors reviewed the October Bill List. A discussion on the receipt of State Aid for both the Police Pension and Fire Aid occurred. Paul Whiteman made a motion to ratify the paid

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bills and approve the bill list dated October 11, 2016 of \$153,819.58 from the General Fund; and \$4,524.69 from the Street Light Fund. Sandy Styer seconded the motion. The motion carried unanimously.

BUSINESS

A. Secretary Miller noted a request was received for Fire Police assistance. Paul Whiteman made a motion to ratify Resolution 2016-28, authorizing the Twin Valley Fire Police to assist Elverson Borough with their annual parade. Sandy Styer seconded the motion. The motion carried unanimously.

B. Supervisor Paul Whiteman discussed changes requested for the application to have Fire Police assist with functions. The Fire Police are spread thin, and have no means of recouping expenses. Solicitor Eric Brown noted the best solution would likely be for the Fire Department to have a policy allowing fees to be charged. He will investigate the legal issues.

C. Solicitor Eric Brown discussed with the Supervisors the updated draft Blighted Property Ordinance. In the current form, the Supervisors mostly agree. Certain sections were modified to the Supervisors satisfaction. Following these discussion, Paul Whiteman made a motion to advertise the Blighted Property Ordinance in the form presented, with the discussed changes. Sandy Styer seconded the motion The motion carried unanimously.

TOWNSHIP REPORTS

A. Administrator Randall Miller noted the 2017 Budget worksheets have been distributed.

B. There was no Maintenance Department Report, and Foreman McGowan was not present.

C. There was nothing discussed.

D. The SEO Report for September was received.

E. The Library Report for August was received. Nora Filmore, Liaison, gave a report. One item the Library has is a 10' x 30' canopy it is offering to the Township. The Township is happy to take the tent from them.

F. The Tax Collector's Report for September was received with \$19,011.45 still outstanding.

G. The Police report for September was received. Chief John Scalia handed out accommodations to Officers Chad Eberly, Nicholas Phillips, and Sergeant Logic. Those in attendance gave them applause. Chief Scalia also reported that the new Patrol Car is here.

H. The Zoning and Code Enforcement Officer report for September was received. It was noted that there are Zoning Hearing Board for XTL has been continued to October 20, 2016. Additionally, the Twin Valley School District failed to support the KOZ request.

I. There was no Fire Company report.

J. The EMA report for September was received.

K. Secretary Miller noted that the Parks and Recreation met in September. The August meeting minutes were attached for review. Treasurer Jack Griesemer discussed the Summer Camp

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balance sheet, noting a loss of \$6,613. He also stated there are still outstanding costs to be applied. The Supervisors discussed not having a playground next year. They will look at this issue during budget discussions.

L. Secretary Miller noted that the Planning Commission did not meet in September.

M. Beckie Smith, reporting for the Engineer Bill Witman, discussed his September report. She also discussed a change order to the completed 2016 roadwork. She indicated this would need to be addressed at the next meeting.

N. Solicitor Eric Brown noted that the cable franchise agreement draft has been prepared and forwarded to Service Electric Cablevision. He requested an executive session.

EXECUTIVE SESSION

The Supervisors recessed into Executive Session at 8:49 p.m. Chairman Allen Styer called the meeting back to order at 9:37 p.m., summarizing that the session was to discuss a personnel issue.

SUPERVISORS COMMENTS

There were no Supervisor comments.

ADJOURNMENT

Sandy Styer made a motion to adjourn the meeting. Paul Whiteman seconded the motion. The motion carried unanimously. Meeting adjourned at 9:38 p.m.

Respectfully Submitted,

Randall P. Miller
Township Secretary