

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA  
BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
OCTOBER 25, 2016**

The Caernarvon Township Board of Supervisors held their Workshop Meeting on October 25, 2016 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Jack Hess, Supervisor; Scott Moyer, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; John Scalia, Chief of Police; Eric Brown, Siana Bellwoar McAndrew, LLP, Solicitor; Jack Griesemer, Treasurer; Randall Miller, Township Administrator/Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:50 pm. This was followed by the Pledge of Allegiance.

**ANNOUNCE EXECUTIVE SESSION**

Chairman Allen Styer announced that an Executive Session was held on Friday October 21, 2016 at 7:00 p.m. to discuss legal and personnel issues. The session ended at 9:07 p.m. An Executive Session was held at 7:00 p.m. this evening to discuss personnel issues. The session ended at 7:45 p.m.

**COMMENTS FROM THE ASSEMBLY**

There were no comments from those assembled.

**CORRESPONDENCE**

A letter was received from Frederick K. Hatt, Esq., inquiring if Caernarvon Township would be interested in proceeding with an update to the Southern Berks Comprehensive Plan update. The Supervisors agreed that they would consider moving forward with the update if the remainder of the municipalities would participate, and share the costs.

**BUSINESS**

A. The Supervisors discussed a change order to the 2016 roadwork. The scope of the work increased due to a miss-calculation on total coverages for a portion of the work being completed. This resulted in a \$31,262.28 change order. The Supervisors are not happy about the issue of miss-calculated quantities, and asked to have the Engineer attend the next meeting to discuss.

B. The Supervisors reviewed with Foreman Keith McGowan, repairing patches on Swamp Road. The patches are the result of culvert work in the past. Keith indicated they would hire a contractor to do the work, with the Township procuring its own asphalt. Paul Whiteman made a motion to approve the paving of patches on Swamp Road by Dick Wesner, Inc. for

\$9,500.00, and additional cost of \$1,500.00 for the asphalt, with a total not-to-exceed price of \$12,000.00. Sandy Styer seconded the motion. The motion carried unanimously.

C. Foreman Keith McGowan discussed the recent completion of line-striping. He noted there was an increase in the cost to approximately \$13,000.00; of this total amount, \$3,316.77 will be reimbursed by New Morgan Borough for line-striping on Shiloh and Quarry Roads.

D. Foreman Keith McGowan discussed maintenance of the Morgan Way Bridge, asking for additional input on what the Maintenance Department can accomplish of the total work required to rehabilitate the bridge. The Supervisors requested Engineer Bill Witman also attend the next meeting to discuss. Keith also noted that road salt price for the winter season would be \$76 a ton, delivered.

E. Secretary Miller noted that the worksheets for the 2017 Budget were complete, and the Supervisors should review. Treasurer Jack Griesemer noted there is a shortage of revenue to cover the expenditures.

F. Secretary Miller asked the Supervisors to approve Resolutions for filling vacancies on the Library Board and Sewer Authority, and for fire police.

1. Paul Whiteman made a motion to adopt Resolution 2016-29, naming Gregory Shantz, Sr. to the Caernarvon Township Sewer Authority to an unexpired term ending January 1, 2021. Sandy Styer seconded the motion. The motion carried unanimously.
2. Paul Whiteman made a motion to adopt Resolution 2016-30, appointing Debbie Phillips and The Reverend Lester Groves to unexpired terms ending January 1, 2019, and January 1, 2019, respectively. Sandy Styer seconded the motion. The motion carried unanimously.
3. Paul Whiteman made a motion to ratify Resolution 2016-30 authorizing the Fire Police assistance with the Honey Brook Parade on October 24, 2016. Jack Hess seconded the motion. The motion carried unanimously.

## **EXECUTIVE SESSION**

The Supervisors recessed to Executive Session at 8:30 p.m. Chairman Allen Styer called the meeting back to order at 9:25 p.m., summarizing that the Executive Session was for legal and personnel issues. He noted that the Blighted Property Ordinance would be re-advertised for adoption at the November Regular Meeting.

## **ADJOURNMENT**

Sandy Styer made a motion to adjourn the meeting. Paul Whiteman seconded the motion. The motion carried unanimously. The meeting adjourned at 9:26 p.m.

Respectfully Submitted,

Randall P. Miller  
Township Administrator/Secretary