

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA  
BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
NOVEMBER 22, 2016**

The Caernarvon Township Board of Supervisors held their Workshop Meeting on November 25, 2016 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; John Scalia, Chief of Police; Eric Brown, Siana Bellwoar McAndrew, LLP, Solicitor; Randall Miller, Township Administrator/Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:30 pm. This was followed by the Pledge of Allegiance.

**COMMENTS FROM THE ASSEMBLY**

There were no comments from those assembled.

**CORRESPONDENCE**

A letter was received from the Berks County Conservation District notifying Steven Stoltzfus that his application for NPDES permit is complete. No action required by the Board of Supervisors.

**BUSINESS**

A. The Supervisors reviewed the 2017 Budget and discussed portions with John Conlow, Chairman of the Parks and Recreation Board. It was noted that Summer Camp would need to be self-sufficient in meeting the revenues needed to run the program. At this point of the meeting, Treasurer Jack Griesemer phoned in to contribute to the discussions. Secretary Miller led the discussion of each section of the budget, and some detailed line items. The Supervisors noted that the Police Department would switch to 12-hour days to help minimize costs.

Following discussion, and review of the line items of the budget, along with verifying that revenues were available, Sandy Styer made a motion to approve the proposed balanced budget, and to advertise the proposed budget in accordance with the law, to allow for review. Jack Hess seconded the motion. The motion carried on a unanimous voice vote.

**EXECUTIVE SESSION**

The Supervisors recessed to Executive Session at 7:31 p.m. Chairman Allen Styer called the meeting back to order at 7:52 p.m., summarizing that the Executive Session was for legal and personnel issues. Sandy Styer made a motion to approve the settlement offer made to officer

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**Board of Supervisors Workshop Minutes**

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Tranovich, in the form presented. Paul Whiteman seconded the motion. The motion carried unanimously.

**ADJOURNMENT**

Paul Whiteman made a motion to adjourn the meeting. Sandy Styer seconded the motion. The motion carried unanimously. The meeting adjourned at 8:56 p.m.

Respectfully Submitted,

Randall P. Miller  
Township Administrator/Secretary