

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS
MEETING MINUTES**

FEBRUARY 28, 2017

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on February 28, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Jack Hess, Supervisor; Scott Moyer, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor [arrived at 7:30]; Randall Miller, Township Administrator/ Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

Ms. Ivy Fasko of Pennwood thanked the Board of Supervisors for passing the Blighted Property Ordinance, and clearing the corner lot in Morgantown.

BUSINESS

A. Secretary Miller noted the agreement for STV Energy Servicicers to allow overweight vehicles on Township Roads is ready for approval. Paul Whiteman made a motion to authorize the execution of the Overweight Road Usage and Maintenance Agreement with STV Energy Services in the form presented. Scott Moyer seconded the motion, the motion. The motion carried unanimously.

B. Secretary Miller discussed the Land Development Plans (LDP) for Ben's Masonry. Ryan Rhode of Great Valley Consultants has indicated the plans are complete. Solicitor Eric Brown has indicated the agreements are in place for the LDP to be finalized and released for recording. The following motions were made:

1. Sandy Styer made a motion to approve and authorize the execution of the sidewalk deferral agreement, and have the Chairman sign the agreement for the Ben's Masonry LDP, in the form presented. Paul Whiteman seconded the motion. The motion carried unanimously.
2. Paul Whiteman made a motion to approve and authorize the execution of the stormwater management agreement and declaration of easement with Ben's Masonry, and have the Chairman sign the agreement in the form presented. Sandy Styer Whiteman seconded the motion. The motion carried unanimously.
3. Sandy Styer made a motion to approve and authorize the execution of the development agreement with Ben's Masonry, and have the Chairman sign the

agreement in the form presented. Paul Whiteman seconded the motion. The motion carried unanimously.

4. Sandy Styer made a motion to approve and authorize the execution of the financial security agreement, that being a Letter of Credit with the Ephrata National Bank for Ben's Masonry, naming Caernarvon Township as beneficiary. Jack Hess seconded the motion. The motion carried unanimously.

5. The Supervisors agreed the LDP are ready to be released once the Chairman executes the agreements.

C. Secretary Miller discussed the Land Development Plans (LDP) for Heritage Equipment. Ryan Rhode of Great Valley Consultants has indicated the plans are complete. Solicitor Eric Brown has indicated the agreements are in place, except that the Letter of Credit (LOC) has not been delivered to the Township. The LOC is required before for the LDP can be released for recording. The following motions were made:

1. Sandy Styer made a motion to approve and authorize the execution of the sidewalk deferral agreement, and have the Chairman sign the agreement for the Heritage Equipment LDP, in the form presented. Paul Whiteman seconded the motion. The motion carried unanimously.

2. Paul Whiteman made a motion to approve and authorize the execution of the development agreement with Heritage Equipment, and have the Chairman sign the agreement in the form presented. Sandy Styer seconded the motion. The motion carried unanimously.

3. Paul Whiteman made a motion to approve and authorize the execution of the financial security agreement, and have the Chairman sign the agreement in the form presented for Heritage Equipment. Sandy Styer seconded the motion. The motion carried unanimously.

4. The Supervisors agreed that the plans are to be held until the LOC is received by the Township.

D. Secretary Miller stated that the agreements for the MAA and Soccer are ready for approval. After discussion, Paul Whiteman made a motion to authorize the Chairman to execute and sign the field usage agreement with the MAA. Sandy Styer seconded the motion. The motion carried unanimously.

Supervisors Scott Moyer had additional questions about the Soccer agreement. The Supervisors discussed the agreement, bathrooms, lighting, adding additional amenities, etc. After discussion, Sandy Styer made a motion to authorize the Chairman to execute and sign the field usage agreement with the Soccer Club. Jack Hess seconded the motion. The motion carried unanimously.

E. Secretary Miller noted he has prepared and had Ryan Rhode review a Conditional Use and Load Limit Highway Occupancy Applications. The Supervisors have no issues with the applications as submitted. Secretary Miller also noted that the Fee Schedule needs to be amended to allow a permit fee for submitting the HOP for overweight vehicles, and he has submitted a Resolution, which will amend the Fee Schedule section on Highway Occupancy. Sandy Styer made a motion to approve Resolution 2017-3a, amending the Fee Schedule to add a fee for HOP

permit application for overweight vehicles. Paul Whiteman seconded the motion. The motion carried unanimously.

F. Secretary Miller noted a Draft Video Policy was prepared and forwarded to the Solicitor to review. Solicitor Eric Brown noted he has reviewed the policy with the Chief of Police and Secretary Miller. The Supervisors reviewed the draft and provided input. Additionally, there was a discussion on complaints against the township or police employees, and a policy for handling these complaints

SUPERVISORS COMMENTS

A. Supervisors Paul Whiteman noted the Twin Valley Fire Department (TVFD) had a committee meeting of all municipalities supported by the TVFD. They are looking to raise funds through a "Friends of the TVFD" committee. Another meeting is scheduled for March 27, 2017 at 7:00 p.m.

B. Supervisors Whiteman also updated the Supervisors on the Carnival. He requested approval for retainers to be paid for the sound/lighting systems, and fireworks. Sandy Styer made a motion to send a retainer amounting to \$1,250.00 (50% of the total cost) to SPW Light and Sound Productions. Jack Hess seconded the motion. The motion carried unanimously.

Sandy Styer then made a motion to send a retainer amounting to \$2,500.00 (50% of the total cost) to International Fireworks. Scott Moyer seconded the motion. The motion carried unanimously.

C. Solicitor Brown noted a request was received from Ron Hershey asking for a waiver of minor sub-division to create two, separately deeded, properties from one non-contiguous property abutted by Shiloh and Hartz Mill Roads. The Supervisors took no action on the request.

ADJOURNMENT

Paul Whiteman made a motion to adjourn the meeting. Sandy Styer seconded the motion. The motion carried unanimously. The meeting adjourned at 7:58 pm.

Respectfully Submitted,

Randall P. Miller
Township Secretary