

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS  
MEETING MINUTES**

**APRIL 11, 2017**

The Caernarvon Township Board of Supervisors held their Monthly Meeting on April 11, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; Scott Anderson, Great Valley Consultants, Engineer; Terry Naugle, Great Valley Consultants, Zoning Officer; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Keith McGowan, Maintenance Foreman; Randall Miller, Township Administrator/Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

**COMMENTS FROM THE ASSEMBLY**

A. Charles O'Donnell was here to discuss paving the township's residential streets with tar and chip paving. There is concern about the danger of stones being left behind and children riding bikes and playing in the streets. He feels there is a better way to make paving repairs to the street. Other members of the public present also expressed concern about tar and chipping township streets and roads.

Supervisors Paul Whiteman addressed the issues of performing preventative maintenance on the streets and the costs associated with using blacktop. The Township can complete a larger number of road miles by using tar and chip as compared to bituminous seal coat (blacktop). He also noted the Township would try a second coating this year, a slurry that will encapsulate the chips. The appearance is more like a blacktop finish, and there will be less loose stones after the process has been completed. Although this carries some added costs, it is still far less expensive than blacktop.

B. John McMonagle, 22 Horseshoe Drive, asked about the future plans for street maintenance. Supervisors Paul Whiteman addressed this issue. The Township is trying to stretch the little money that is received to care for the 28 miles of road we maintain. He notes that Township does not have the funds necessary to blacktop all roads on a continuing basis, and keep them in decent condition.

C. Kelly McGinnis, Mountaineer Village asked about township residents placing benches and gardens in the open spaces between streets in Mountaineer Village. The Supervisors noted they are not in favor of anything being placed in the open space.

D. Ivy Vasko, of Pennwood asked about the corner property, and the remaining debris that

is located there. Secretary Miller noted that the work has been completed, and the stones are the fill needed to keep the foundation pit closed in. There is no plan, at present, to make any changes to the site.

E. The process of overlaying the tar and chip with a slurry is called cape seal. Pictures were distributed showing the process and what the final finish looks like. Foreman Keith McGowan noted that the stones in peoples yards are likely not from tar and shipping, but most likely anti-skid from salting in the winter. He stated any debris in the streets; whether stones or anti-skid will end up in people's yard when snowplows push the snow over the curb.

## **MINUTES OF THE PREVIOUS MEETING**

Sandy Styer made a motion to accept the minutes of the March 28, 2017 Board of Supervisors Meeting, as amended. Paul Whiteman seconded the motion. The motion carried unanimously.

## **TREASURERS REPORT**

The Supervisors reviewed the Treasurer's Report for March. Secretary Miller noted there were no issues. Sandy Styer made a motion to accept the Treasurer's monthly report for the period ending March 31, 2017. Paul Whiteman seconded the motion. The motion carried unanimously.

## **EXPENSE LIST**

The Supervisors reviewed the bill list for April. Following this, Paul Whiteman made a motion to ratify the paid bills and approve the bill list for April 11, 2017 to pay the bills in the amount of \$69,511.63 from the General Fund; \$4,577.99 from the Street Light Fund; and \$39,648.00 from the Accrual Fund. Sandy Styer seconded the motion. The motion carried unanimously.

## **BUSINESS**

Secretary Miller noted there were no items of Business at this time.

## **TOWNSHIP REPORTS**

A. Secretary Miller gave his report. He indicated the 2016 Audit is complete and copies are in the Township Office. He also noted the Township has received requests for addressing of two properties. A new house at the end of North Street at North 3<sup>rd</sup> Avenue. This location was assigned an address of 193 North 3<sup>rd</sup> Avenue. The site where the SUNOCO pipeline is being staged will be 6021 Morgantown Road. Sandy Styer made a motion to approve these addresses. Paul Whiteman seconded the motion. The motion carried unanimously.

Secretary Miller noted the Twin Valley School District has a new transportation director. He has noted that the Eshleman busses use Ranck Road, which is posted for overweight vehicles. Eshleman is requesting a letter from the Township giving permission for busses to use the road in excess of the posted weight. The Supervisors agreed.

Secretary Miller asked the Supervisor to approve a Certificate of Appreciation for Mr. Robert Batchelder for his more than twenty-nine years of service. Sandy Styer made a motion to acknowledge Mr. Robert Batchelder, through a Certificate of Appreciation, for his many dedicated years of service to the Township and the citizens he served. Jack Hess seconded the motion. The motion carried unanimously.

B. Supervisors Paul Whiteman updated the board and residents on the 2017 Carnival.

C. The Maintenance Department Report for March was received. Foreman Keith McGowan had nothing additional. .

D. The SEO Report for March was received.

E. The Library Report for March was received. Additionally, Nora Seidel, Liaison, noted there would be a book sale in May.

F. The Tax Collector's Report for March was received. Secretary Miller noted Deanea has requested permission to dispose of records. Sandy Styer made a motion to approve Resolution 2017-16 allowing the Tax Collector to dispose of records. Jack Hess seconded the motion. The motion carried unanimously.

G. The March Police report for Caernarvon Township was received.

H. The Zoning and Code Enforcement Officer report for March was received.

I. There was no Fire Company Report. Supervisor Paul Whiteman noted the Friends of the Fire Company, a citizens community group is still in the building stage.

J. The March EMA reports were received.

K. Secretary Miller noted that the Parks and Recreation Board met in March, and the Supervisors reviewed their draft minutes.

L. Secretary Miller stated that the Planning Commission did not meet in March.

M. The Supervisors reviewed the Report of the Engineer, Scott Anderson of Great Valley Consultants. He noted that the Zoning Hearing Board gave a conditioned approval of the change in application for the Morgantown Apartments. The condition recommended by the ZHB is that the developer have a traffic study completed.

A discussion on 2017 roadwork resulted in the Supervisors agreeing to prepare and advertise the roadwork for bid. Paul Whiteman made a motion to have the Engineer prepare bid specifications and advertise for the 23017 road projects. Sandy Styer seconded the motion. The motion carried unanimously.

N. Solicitor Eric Brown gave his report. He noted that a public hearing has been advertised for April 25, 2017 to hear input on the draft amendment to the Zoning Ordinance for conditional use. Additionally, he indicated that the Mini Cell Tower draft amendment has been prepared and is ready to be advertised. Paul Whiteman made a motion to advertise the Mini Cell Tower draft amendment and have a public hearing on May 9, 2017. Sandy Styer seconded the motion. The motion carried unanimously.

The Supervisors discussed status of a letter to H & K for the MiniScalco Fuel Depot project. Solicitor Brown indicated he is working on this.

**SUPERVISORS COMMENTS**

Nora Fillmore indicated that clean-up is on Saturday April 22, 2017 8 a.m. to noon. Interested person can meet at the Township Building.

There were no further comments.

**ADJOURNMENT**

Sandy Styer made a motion to adjourn the meeting. Paul Whiteman seconded the motion. The motion carried unanimously. The meeting adjourned at 8:24 pm.

Respectfully Submitted,

Randall P. Miller  
Township Secretary