

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA
BOARD OF SUPERVISORS
MEETING MINUTES**

JULY 11, 2017

The Caernarvon Township Board of Supervisors held their Monthly Meeting on Tuesday July 11, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Jack Hess, Supervisor; Scott Moyer, Supervisor; Sandra Styer, Supervisor; Paul Whiteman, Jr., Supervisor; Scott Anderson, Great Valley Consultants, Engineer; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Jack Griesemer, Treasurer; John Scalia, Chief of Police; Randall Miller, Township Administrator/Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

Jeff Vickers had a question on the Carnival closing times. There was some confusion, which was corrected, and the closing times of the carnival rides. Mr. Vickers also commented that the Carnival was a success.

CORRESPONDENCE

Secretary Miller discussed the following pieces of correspondence:

A. Great Valley Consultants (GVC) sent a letter on behalf of the Water Authority discussing upgrades to the chlorine systems.

B. The Berks County Conservation District (BCCD) sent a letter notifying municipalities and their residents of the Gypsy Moth Spraying. Applications are available on the website.

C. The Berks County Planning Commission sent a letter requesting County residents fill out a survey on-line for the update to the County Comprehensive Plan.

MINUTES OF THE PREVIOUS MEETING

Sandy Styer made a motion to accept the minutes of the June 12, 2017 Board of Supervisors Meeting. Jack Hess seconded the motion. The motion carried unanimously.

TREASURERS REPORT

A. The Supervisors reviewed the Treasurer's Report for June. Paul Whiteman made a motion to accept the Treasurer's monthly report for the period ending June 30, 2017. Sandy Styer seconded the motion. The motion carried unanimously.

B. Treasurer Jack Griesemer updated the Supervisors on changing to Ephrata National Bank. He requested that a Supervisor be available on Wednesday the 12th to counter-sign the transfer checks. Chairman Allen Styer said he was available.

EXPENSE LIST

The Supervisors reviewed the bill list for July. Following their review, Paul Whiteman made a motion to ratify the paid bills and approve the bill list for July 11, 2017 paying the bills in the amount of \$64,536.67 from the General Fund; \$4,579.87 from the Street Light Fund; and \$3,793.77 from the Accrual Fund. Sandy Styer seconded the motion. The motion carried unanimously.

BUSINESS

Secretary Miller noted a request was received for Fire Police support for the Annual Hay Creek Festival. Secretary Miller introduce resolution 2017-25, authorizing the Fire Police to assist. Sandy Styer made a motion to adopt Resolution 2017-25, authorizing Fire Police support for the Annual Hay Creek Festival, September 8, 9, 10, 2017, from 8:00 a.m. to 6:0 p.m. daily. Jack Hess seconded the motion. The motion carried unanimously.

TOWNSHIP REPORTS

A. Secretary Miller had nothing to add as the present time.

B. Supervisor Paul Whiteman discussed the Carnival, noting he is working on compiling a complete worksheet on the Carnival. He noted that the balance of funds for the Carnival likely grew to about \$10,000.00. The Supervisors discussed the added fireworks display, and increase of \$1,000.00, and whether the Carnival Committee should spend those amounts without input from the Board. No action was taken.

C. The Maintenance Department Report for June was received. Roadmaster Sandy Styer updated the Board on the repair of the 1997 GMC truck; Thousand Oaks stormwater; she noted the Maintenance department want to work on the stormwater pipes in thousand Oaks and asked for approval to expend \$2,000.00. Paul Whiteman made a motion to approve the expenditure of \$2,000.00 for repairs to stormwater pipes in Thousand Oaks. Andy Styer seconded the motion. The motion carried unanimously.

D. The SEO Report for June was received.

E. The Library Report for June was received.

F. The Tax Collector's Report for June was received. There is \$21,539.69 outstanding.

G. The June Police report for Caernarvon Township was received. Chief Scalia updated the Supervisors on police activity for the first half of the year.

H. The Zoning and Code Enforcement Officer report for June was received.

I. The June Fire Company Report was received.

J. The June EMA reports were received. Paul Whiteman and Jack Hess attended a meeting of outer municipalities and the ambulance companies. The Supervisors briefly discussed

Page 3 of 3 Pages July 11, 2017
Board of Supervisors Minutes

a request for added funds, due in part to the reduced reimbursements from Medicare. The Supervisors will look at the funding during budget discussions.

K. Secretary Miller noted that the Parks and Recreation Board met in June. The Summer Camp started June 19, 2017.

L. Secretary Miller stated that the Planning Commission did not meet in June.

M. The Supervisors reviewed the Report of the Engineer, Scott Anderson of Great Valley Consultants. He discussed his report. He expects paving to start the beginning of August, and Tar and chipping the end of August.

Additionally, he discussed Shed's Unlimited's required hook-up with the Authority Water System. The owner, Stephen Stoltzfus was asking for a waiver of this requirement. Solicitor Eric Brown also noted that a new agreement would be drafted for the LDP approval.

Scott Anderson also noted that the SUNOCO pipeline would be opening a cut on North Twin Valley Road to install two pipes, instead of boring under the road. It is expected that the cut would occur in late July.

N. Solicitor Eric Brown gave his report. He indicated that the update to the Southern Berks Regional Comprehensive Plan (SBRCP) for \$31,852.00 is being discussed by the involved municipalities, and could be considered as part of the 2018 budget. Solicitor Brown also noted that the agreements for the approvals of the recent LDP are being drafted. He is also making contact with the New Morgan Authority for the Thousand Oaks sinkhole problem. Finally, he requested the Supervisors provide input on any amendments they would like to see for Ordinance 168 regulating trees and other encroachments in the Township ROW. The Supervisors are in favor of having the Planning Commission review this Ordinance for any recommended updates.

EXECUTIVE SESSION

The Supervisors recessed into Executive Session at 8:26 p.m. Chairman Allen Styer called the meeting back to order at 8:54 p.m., indicating the session was for personnel issues and litigation.

SUPERVISORS COMMENTS

There were no additional comments.

ADJOURNMENT

Paul Whiteman made a motion to adjourn the meeting. Sandy Styer seconded the motion. The motion carried unanimously. The meeting adjourned at 8:55 pm.

Respectfully Submitted,

Randall P. Miller
Township Secretary