

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES**

**JULY 25, 2017**

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on July 25, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Keith McGowan, Maintenance Foreman; Randall Miller, Township Administrator/ Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

A. Mr. and Mrs. Carl F. Sagermark, 10 Mill Stream Drive, were present to request the Supervisors discuss and approve an "easement Encroachment Agreement" for their property at 10 Mill Stream Drive. They are interested in installing an underground fence. However, there are sanitary and stormwater easements across their property, and in order to install the fence, they are willing to enter into the agreement.

B. Mr. Stephen Stoltzfus of Shed's Unlimited, Valley Road was present to discuss his development and LDP. He is particularly concerned about water connection to the property, and would like to defer connection to the water system until a later phase of development. Solicitor Eric Brown asked him to put his request in writing to the board for further review by the Engineer, and action by the board.

**BUSINESS**

A. Secretary Miller noted a request for an annual update to the Incumbency Certificate for the Financial Securities Agreement with Kidjoy was needed. Sandy Styer made a motion to execute the signing of the Incumbency Certificate and have those Supervisors whom signed it previously (Allen Styer, Sandy Stayer, and Jack Hess) re-sign. Paul Whiteman seconded the motion. The motion carried unanimously.

B. Secretary Miller updated the Supervisors on the settlement offer made by Progressive Insurance for the repair of damages to the traffic signal at Heritage Drive. The Supervisors discussed the offer, but had concerns about the amount. They are willing to accept \$7,502.30 but not less a depreciation of -10%. Paul Whiteman made a motion to notify Progressive Insurance that the Township would accept \$7,502.30 in payment for their insured's damages to the traffic signal. Sandy Styer seconded the motion. The motion carried unanimously.

C. The Supervisors reviewed a notification from the insurance underwriter for professional liability coverage. The underwriter has rescinded Professional Employment Liability coverage for Firefighters. The Supervisors discussed, and reluctantly agreed to the notification. Sandy Styer made a motion to have the Exclusion Agreement Document executed, authorizing Chairman Styer to sign. Jack Hess seconded the motion. The motion carried unanimously.

D. Secretary Miller informed the Supervisors that the renewal for electricity rates was within a year. Talen Energy has extended a rate offer of 6.451 ¢/kWh. This offer is less than the current rate the Township pays for electricity. Paul Whiteman made a motion to accept the offer, and have Secretary Miller execute the agreement with Talen Energy for an electricity rate of 6.451 ¢/kWh for 36 months beginning June of 2018. Jack Hess seconded the motion. The motion carried unanimously.

Secretary Miller also noted an agreement with UGI was received as well, offering a lower rate offer. The Supervisors agreed to apply for the lower rate. Sandy Styer made a motion to apply for the lower rate offer of \$5.59/mcf with UGI EnergyLink. Jack Hess seconded the motion. The motion carried unanimously.

E. Secretary Miller noted that the phones have been switched to Service Eclectic Telephone. As part of the changeover, it was decided that the Tax Collector did not have any need for a fax machine for the remainder of her term; therefore, the Township can drop this phone line. Sandy Styer made a motion to drop the phone line that services the Tax Collector's fax machine. Paul Whiteman seconded the motion. The motion carried unanimously.

F. Secretary Miller noted a request has been received for Fire Police assistance, and introduced Resolution 2017-26. Paul Whiteman made a motion to adopt Resolution 2017-26, authorizing the Fire Police to assist the Morgantown Community Church with tier carnival, September 7, 8, 2017 6:00 p.m. to 10:00 p.m.; September 9, 2017, 3:00 p.m. to 10:00 p.m. and September 10, 2017, from 1:00 p.m. to 6:00 p.m. Jack Hess seconded the motion. The motion carried unanimously.

## **TOWNSHIP REPORTS**

A. Secretary Miller asked the Supervisors to approved a time change for the Rec Board's Meeting to 7:00 p.m. Sandy Styer made a motion to allow the Rec Board to meet at 7:00 p.m., and to authorize the advertisement of the change. Paul Whiteman seconded the motion. The motion carried unanimously.

B. Foreman Keith McGowan noted a quote was received to repair two of the damaged Welcome to Morgantown signs. Depending on the work to be completed, the quote from Grant Signs & Designs ranged from \$1,650.00 to as high as \$2,250.00. This was to include repair, and re-installation, as well as painting and applying gold leaf. By removing the gold leaf, and using gold paint instead, the quote would likely be lower. The Supervisors agreed to wait for additional quotes.

C. Mazie Holland from the Rec Board requested to have a Trunk-of-Treat the same day as the Halloween Party. The Supervisors agreed. Additionally she announced the Sing, Sing Swing musical at the Conestoga Mennonite Church on August 7, 2017; and a program on essential oils here on October 16, 2017.

D. Paul Whiteman noted the Twin Valley Fire Department will have a 5K Run/Walk on October 21, 2017. The Supervisors agreed that it might be advertised on the Township Sign.

E. Solicitor Eric Brown noted he has been in contact with the New Morgan Borough Authorizes Solicitor to discuss an agreement for their water main hanging on the Thousand Oaks Bridge and in the Township right-of-way. Additionally, they have reimbursed the Township for repairs to a sinkhole on Thousand Oaks Blvd.

### **PUBLIC COMMENT**

Liza Grundy of Remix Dance and Fitness complained to the Supervisors about a Confederate Flag display on Main Street. She is incensed about the display and compared it to a German Swastika. She asked the Supervisors for relief and assistance in having it removed. Mrs. Melissa Sagermark agreed. Solicitor Eric Brown noted that it might not be as simple as the Township having it removed, since it is likely private property, and there are laws in the Commonwealth of Pennsylvania that protect and govern personal rights. He noted he would research it for the Board of Supervisors.

In the interim, it was recommended that Ms. Grundy write to, or otherwise contact the owner, inform them of her concern, and ask for the display to be removed.

### **EXECUTIVE SESSION**

The Supervisors recessed to Executive Session at 8:07 p.m. Chairman Allen Styer called the meeting back to order at 8:56 p.m. summarizing that the executive session was to discuss New Morgan Borough Authorities agreement, and a personnel issue. No action was taken.

### **SUPERVISORS COMMENTS**

There were no added comments.

### **ADJOURNMENT**

Paul Whiteman made a motion to adjourn the meeting. Sandy Styer seconded the motion. The motion carried unanimously. The meeting adjourned at 8:57 p.m.

Respectfully Submitted,

Randall P. Miller  
Township Secretary