

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA
BOARD OF SUPERVISORS
MEETING MINUTES**

AUGUST 8, 2017

The Caernarvon Township Board of Supervisors held their Monthly Meeting on Tuesday August 8, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Jack Hess, Supervisor; Scott Moyer, Supervisor; Sandra Styer, Supervisor; Paul Whiteman, Jr., Supervisor; Scott Anderson, Great Valley Consultants, Engineer; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Jack Griesemer, Treasurer; Keith McGowan, Maintenance Foreman; Randall Miller, Township Administrator/Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

There were no comments from those assembled.

CORRESPONDENCE

The Supervisors discussed a complaint on South Street about chickens. The Township has received multiple complaints about large numbers of chickens living on a small lot along South Street and that some if not all of the chickens live inside the house. Additionally rooster crow in the mornings causing a loud nuisance in noise. Solicitor Brown discussed the Township's Zoning Ordinance, and that it is likely a pet ordinance needs approved. In the interim, the Supervisors asked that a letter be sent asking the owner to keep the chickens on her property.

MINUTES OF THE PREVIOUS MEETING

A. Sandy Styer made a motion to accept the minutes of the July 11, 2017 Board of Supervisors Meeting. Paul Whiteman seconded the motion. The motion carried unanimously.

B. Sandy Styer made a motion to accept the minutes of the July 25, 2017 Board of Supervisors Workshop Meeting. Jack Hess seconded the motion. The motion carried unanimously.

TREASURERS REPORT

A. The Supervisors reviewed the Treasurer's Report for July. Sandy Styer made a motion to accept the Treasurer's monthly report for the period ending July 31, 2017. Paul Whiteman seconded the motion. The motion carried unanimously.

B. Treasurer Jack Griesemer noted that revenue from Earned Income and Local Services Taxes were in excess of \$150,000 so far in the month. Additionally, he updated the Supervisors

on Ephrata National Bank's deposits of interest, noting that more interest was received in one month than year-to-date from BB&T.

EXPENSE LIST

The Supervisors reviewed the bill list for August. Following their review, Paul Whiteman made a motion to ratify the paid bills and approve the bill list for August 8, 2017 paying the bills in the amount of \$374,899.78 from the General Fund; and \$4,606.17 from the Street Light Fund. Sandy Styer seconded the motion. The motion carried unanimously.

BUSINESS

Engineer Scott Anderson discussed Shed's Unlimited's required hook-up with the Authority Water System. The owner, Stephen Stoltzfus has asked for a waiver of this requirement from the Township. His Engineer, Chris Falencki outlined the request in a letter to the Board. Solicitor Eric Brown and Engineer Anderson discussed the hook-up requirements, and recommended the request should be a deferral and annotated on the Land Development Plan. The owner, Stephen Stoltzfus is agreeable to this.

Following these discussions, Paul Whiteman made a motion to grant a deferral from the Subdivision and Land Development Ordinance (SALDO) section 508.1, and Ordinance #59, and to require that the LDP be annotated with the required verbiage indicating any new development shall require the developer to connect to the Caernarvon Township Municipal Authorities water supply system. Sandy Styer seconded the motion. The motion carried unanimously.

Stephen Stoltzfus then made a request of the Supervisors to have his escrow released. Solicitor Brown noted there is a form at the end of the escrow agreement for releases of monies. Mr. Stoltzfus will need to fill out the form and forward it to the Engineer for review. Once the Engineer confirms the required completion of upgrades, a recommendation will be forwarded to the Board of Supervisors for their action.

TOWNSHIP REPORTS

A. Secretary Miller noted that the Township has received the Auditor's Report for the Tax Collector.

Secretary Mill along with Solicitor Eric Brown discussed the submittal of the New Morgan Mill Pond am Emergency Action Plan. The Township is required to sign off on the plan since we are immediately downstream of the structure. It was noted that there were several errors on the EAP, and they should be resolved prior to adopting the plan.

Secretary Miller also noted the receipt of granny monies for recycling in the amount of \$7,848.00.

B. Supervisor Paul Whiteman had nothing new on the Carnival.

C. The Maintenance Department Report for July was received. Foreman Keith McGowan discussed sinkholes in North Street and Thousand Oaks Boulevard. The Supervisors agreed to proceed with plans to open up the holes, determine the extent of damages and to affect repairs.

Foreman McGowan also discussed John Burdy Park and damage to the equipment, blight

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on the trees and graffiti. He also informed the Board of work to repair the level spreaders on the detention basins in Pennwood, and noted that residents continue to deposit debris and yard waste in the basins. The basins are the Township's responsibility and the Township has easements across them. Solicitor Eric Brown recommended the Board enforce the easements and notify those that are encroaching.

Foreman McGowan noted that persons are also depositing dog waste bags grass clippings, and other debris into the catch basins.

D. The SEO Report for July was received.

E. The Library Report for July was received.

F. The Tax Collector's Report for July was received. There is \$21,539.69 outstanding.

G. The July Police report for Caernarvon Township was received. Chief Scalia updated the Supervisors on police activity for the first half of the year.

H. The Zoning and Code Enforcement Officer report for July was received.

I. Supervisor Paul Whiteman reported that the Twin Valley Fire Company is expecting receipt of the annual contribution for the Township. Paul Whiteman made a motion to provide the annual contribution of \$120,015.00. Sandy Styer seconded the motion. The motion carried unanimously.

J. The July EMA reports were received. The Supervisors also agreed to provide the annual contribution to the ambulance.

K. Secretary Miller noted that the Parks and Recreation Board met in July.

L. Secretary Miller stated that the Planning Commission did not meet in July.

M. The Supervisors reviewed the Report of the Engineer, Scott Anderson of Great Valley Consultants. He discussed his report. He expects H & K to begin paving on August 14, 2017, weather permitting. Tar and chipping to start in late August.

Engineer Anderson, along with Solicitor Brown discussed right-of-way (ROW) issues with the Hartz Mill Bridge. Added ROW easements will be needed, and discussions with Penn DOT and the County about these easements will occur. Engineer Anderson also noted detention ponds at Heritage Equipment need cleared, and will be handled by the owner as part of his expansion.

Scott Anderson also noted that the SUNOCO pipeline project has damaged the road at the intersection of Clymer Hill with North Twin Valley. These cleat marks will be repaired by the pipeline crews.

N. Solicitor Eric Brown gave his report. He indicated that updates to the draft agreement with the New Morgan Borough Municipal Authority has been forwarded.

EXECUTIVE SESSION

The Supervisors recessed into Executive Session at 8:26 p.m. Chairman Allen Styer called the meeting back to order at 8:54 p.m., indicating the session was for personnel issues and litigation.

SUPERVISORS COMMENTS

There were no additional comments.

Resident Charlie O'Donnell made a comment about changes to the banking, and asked if Ephrata National Bank was abiding by Act 72 required collateralization. Solicitor Eric Brown will review.

ADJOURNMENT

Paul Whiteman made a motion to adjourn the meeting. Sandy Styer seconded the motion. The motion carried unanimously. The meeting adjourned at 8:55 pm.

Respectfully Submitted,

Randall P. Miller
Township Secretary