

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA  
BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
AUGUST 22, 2017**

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on August 22, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Jack Hess, Supervisor; Scott Moyer, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; John Scalia, Chief of Police; Keith McGowan, Maintenance Foreman; Randall Miller, Township Administrator/ Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

**CORRESPONDENCE**

A. The Township has received a request from Nora Filmore on behalf of John Wilson, who is requesting permission to paint fire hydrants in the Township. He has originally contacted the Municipal Authority, which asked that he gain permission from the Township Board of Supervisors. Sandy Styer made a motion to approve the volunteer painting of fire hydrants in the Township. Jack Hess seconded the motion. The motion carried unanimously.

B. The Township received notice from BB&T Retirement and Institutional Services that they would be closing several investment funds (leftovers from National Penn Bank), and reinvesting the monies as agreed by the Township. Secretary Miller noted that he and Treasurer John Griesemer would be meeting with Greg Adams on Wednesday, August 23, 2017 to discuss.

**COMMENTS FROM THE ASSEMBLY**

Chris Falencki, representing Shed's Unlimited, discussed the issuance of a Use and Occupancy Permit (U & O) even though a Final Land Development Plan (LDP) has not been recorded. He noted that the original agreement stated that the developer could complete the Plan and occupy the property at the same time. Solicitor Eric Brown discussed his concerns about issuing the U & O prior to the completed LDP being recorded. After discussions, it was agreed that Shed's Unlimited would be granted a temporary U & O once the Final LDP has been submitted, and there is an agreement in place, executed by the developer, outlining any remaining improvements.

**BUSINESS**

A. Secretary Miller noted that Shed's Unlimited has requested a release of the majority of

their escrow. Engineer Scott Anderson has reviewed their request, and agrees that a reduction is in order. Paul Whiteman made a motion to grant the release of escrow to Shed's Unlimited in the amount of \$384,778.66, leaving an escrow balance of \$47,882.85. Sandy Styer seconded the motion. The motion carried unanimously.

B. Secretary Miller noted that the New Morgan Mill Pond Dam Emergency Action Plan has been updated. Sandy Styer made a motion to adopt the Mill Pond Dam EAP. Paul Whiteman seconded the motion. The motion carried unanimously.

C. Secretary Miller introduced Resolution 2017-26a to amend the original, 2017-26, by changing the dates bringing the event one day forward. Sandy Styer made a motion to adopt Resolution 2017-26a. Paul Whiteman seconded the motion. The motion carried unanimously.

### **TOWNSHIP REPORTS**

Solicitor Eric Brown noted he received confirmation from Secretary Miller and Treasurer Griesemer in the form of a letter acknowledging that Ephrata National Bank invests the Township monies per the requirements of Act 72.

### **EXECUTIVE SESSION**

The Supervisors recessed to Executive Session at 7:21 p.m. Chairman Allen Styer called the meeting back to order at 7:29 p.m. summarizing that the executive session was to discuss litigation. No action was taken.

### **SUPERVISORS COMMENTS**

Supervisor Paul Whiteman noted that Colt Grazioli of the Rec Board was doing game nights at Clyde Smith Field.

### **ADJOURNMENT**

Paul Whiteman made a motion to adjourn the meeting. Sandy Styer seconded the motion. The motion carried unanimously. The meeting adjourned at 7:31 p.m.

Respectfully Submitted,

Randall P. Miller  
Township Secretary