

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA
BOARD OF SUPERVISORS
WORKSHOP MEETING MINUTES
NOVEMBER 28, 2017**

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on November 28, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Paul L. Whiteman, Jr., Supervisor; John Scalia, Chief of Police; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Randall Miller, Township Administrator/ Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

CORRESPONDENCE

There was no correspondence.

COMMENTS FROM THE ASSEMBLY

There were no comments from those assembled at this time.

BUSINESS

A. Secretary Miller noted it was necessary to advertise for the appointment of the Auditor for the 2017 records. Solicitor Eric Brown noted that it would be appropriate to advertise to appoint the auditor. Sandy Styer made a motion to advertise for the appointment of Reinsel Kuntz Leshner, LLP of 1330 Broadcasting Road, P.O. Box 7008, Wyomissing, Pennsylvania 19610, a firm of certified public accountants to replace the elected auditors in accordance with Section 917 of the Second Class Township Code, 53 P.S. § 65917. The appointment of the auditors shall be taken by Resolution of the Board of Supervisors at the Township's Organizational Meeting on Tuesday, January 2, 2018. Paul Whiteman seconded the motion. The motion carried with all Supervisors voting in favor.

B. At 7:02 p.m. Eastern Standard Time, Solicitor Eric Brown announced that this was the time and place advertised for the Public Hearing for the Township Supervisors to discuss and hear testimony on changes to the Township's Zoning Ordinance. Mr. Brown noted the advertisement appeared in the Reading Eagle on November 7, 2017, and November 14, 2017. He then reviewed the advertised changes for the Supervisors and those assembled. The substance of the changes is in Article V of the Caernarvon Township Zoning Ordinance of 2007, as amended, to further regulate permitted uses in the Industrial Business Park (IOP) district. Under Section 579(b) of the Article, subsection (13) added “, inclusive of wholesale retail centers”, subsection (19) struck the words “Wholesale establishment, warehousing of merchandise or sale of” and replacing with “Retail sale of”.

After reviewing the substance of the changes, Solicitor Brown asked the Supervisors if they had any questions. The Supervisors assembled had no question about the changes. Likewise Solicitor Brown asked the assembled if they had any questions. Several residents of the Highcroft development expressed their opinion in favor of the changes. Solicitor Brown again inquired if there were any other testimony to be entered. Hearing none, he closed the Public Hearing at 7:11 p.m. Eastern Standard Time.

Following the Public Hear on changes to the Township Zoning Ordinance, Supervisors Sandy Styer made a motion to adopt Ordinance 289, further amending the Township Zoning Ordinance of 2007, as amended, with the changes having just been discussed in the Public Hearing. Supervisor Paul Whiteman seconded the motion. There was no further discussion on the motion, and Chairman Allen Styer called for the question. All Supervisors present voted in favor of the motion, and none were opposed; the motion carried.

C. The Supervisors briefly discussed the Commonwealth's changes to casino licenses, and noted the Township has no provisions in the Zoning for a casino. In order to correct this deficiency for casino use, the Supervisors authorized the Planning Commission to review the Township's Zoning, inclusive of lighting and barriers, along with the recommended definitions changes made by the Berks County Planning Commission (BCPC) for wholesale establishments. The Planning Commission is tasked with forwarding a draft to the Supervisors for their review.

D. Secretary Miller noted along with Solicitor Brown that Wexford Court developer has submitted three of the required agreements for their Land Development Plan. Paul Whiteman made a motion to approve the submitted agreements for the Development, Sidewalk Installation, and Financial Security Agreements, and authorized the Chairman to sign them. Jack Hess seconded the motion. The motion carried with all the Supervisors voting in favor. It was noted that the developer was still missing the Letter of Credit (LOC) and the Stormwater Agreement.

EXECUTIVE SESSION

The Supervisors recessed into Executive Session at 7:16 p.m. Chairman Allen Styer called the meeting back to order at 7:44 p.m., indicating the session was for personnel issues and litigation.

SUPERVISORS COMMENTS

Supervisor Paul Whiteman noted that two police officers recently acted beyond the call of duty, and would be receiving accolades at a future public meeting.

ADJOURNMENT

Paul Whiteman made a motion to adjourn the meeting. Sandy Styer seconded the motion. The motion carried unanimously. The meeting adjourned at 7:46 p.m.

Respectfully Submitted,

Randall P. Miller
Township Secretary