

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA
BOARD OF SUPERVISORS
MEETING MINUTES
DECEMBER 12, 2017**

The Caernarvon Township Board of Supervisors held their Monthly Meeting on Tuesday December 12, 2017 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Scott Moyer, Supervisor; Sandra Styer, Supervisor; Paul Whiteman, Jr., Supervisor; Scott Anderson, Great Valley Consultants, Engineer; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Jack Griesemer, Treasurer; John Scalia, Chief of Police; Randall Miller, Township Administrator/Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

A. Charles O'Donnell of 19 Hunters Hill Drive was here representing the neighbors of the Highcroft Development to discuss the rumored development of the airport into warehousing. He noted the residents are greatly disturbed by the rumors, and are worried that the development of warehousing in the back yards will further reduce the value of their homes. It was noted by the Board that the Township has amended the Zoning Ordinance to remove warehousing as an allowed use in the IOP (Industrial Office Park) zone. The Supervisors have expressed their continued concern that that a warehouse would be an allowed use in the IOP. Additionally, it was noted that the developer has the right to challenge the Township amending of the Ordinance.

B. Carol Moss of 6 Oxford Court in the Highcroft Development also spoke in opposition to the warehouse. She also expressed concern that information is not available.

C. Ivy Fasko of Pennwood Development noted there is an agenda on the webpage; however, it doesn't give detailed agenda items.

D. Paul Schenk of 8 Indian Drive Pennwood Development asked about mailing newsletters to all residents. The Supervisors noted that newsletters are available at various locations throughout the Township, and that mailing them would be cost prohibitive.

E. David Anspach of 609 Joanna Road was here to discuss his contaminated well water. His complaint is that Mariner East, Sunoco pipeline construction has contaminated his well water. He brought a sample drawn from his well in August. He stated several attempts to contact Sunoco, and receive relief, have not been answered. He has been without potable water since August 10, 2017. The supervisors along with numerous other residents discussed this in an open forum type discussion.

Once the Supervisors had an opportunity to speak, they authorized the Solicitor, Eric

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Brown and Administrator Miller to send letters to the Department of Environmental Protection and to Sunoco indicating the Township's support for the residents.

F. Paul Schenk of 8 Indian Drive Pennwood Development asked about weed control along curbs as being an issue with stormwater management. The Township continues to notify residents through tee website and Township Newsletter.

G. Brian Licipra of 22 Oxford Drive in the Highcroft Development asked about IOP height limit of 75 feet. The Supervisors discussed this and other issues with the Township Zoning Ordinance. Sandy Styer made a motion to direct the Planning Commission to review the Township Zoning Ordinance and amendments thereto, and to recommend changes to the IOP district. Paul Whiteman seconded the motion. The motion carried unanimously.

CORRESPONDENCE

The Library newsletter was received. No action was required.

MINUTES OF THE PREVIOUS MEETING

A. Sandy Styer made a motion to accept the minutes of the October 24, 2017 Board of Supervisors Workshop Meeting. Paul Whiteman seconded the motion. The motion carried unanimously.

B. Sandy Styer made a motion to accept the minutes of the November 14, 2017 Board of Supervisors Regular Meeting. Paul Whiteman seconded the motion. The motion carried unanimously.

C. Paul Whiteman made a motion to accept the minutes of the November 28, 2017 Board of Supervisors Workshop Meeting. Sandy Styer seconded the motion. The motion carried unanimously.

TREASURERS REPORT

A. The Supervisors reviewed the Treasurer's Report for November. Sandy Styer made a motion to accept the Treasurer's monthly report for the period ending November 30, 2017. Paul Whiteman seconded the motion. The motion carried unanimously.

B. Maintenance Foreman Keith McGowan requested that remaining funds for the 2017 Budget be transferred to reserves in the Accrual Fund. He has particular concerns about traffic lights and bridge work. The Supervisors discussed his request. Sandy Styer made a motion to transfer \$25,000.00 from the General Fund to the Accrual Fund. Paul Whiteman seconded the motion. The motion carried unanimously.

EXPENSE LIST

The Supervisors reviewed the bill list for November. Following their review, Sandy Styer made a motion to ratify the paid bills and approve the bill list for December 12, 2017 paying the bills in the amount of \$80,245.82 from the General Fund; \$4,598.20 from the Street Light Fund;

and \$82,992.30 from the Building Debt Fund. Paul Whiteman seconded the motion. The motion carried unanimously.

BUSINESS

A. Secretary Miller noted the 2018 proposed budget has been advertised. No comments have been received. Sandy Styer made a motion to ratify Resolution 2017-34, adopting the 2018 General Fund Budget of \$2,485,170.00; Liquid Fuels Fund of \$182,728.00; Building Debt Fund of \$486,486.00; and the 00 Street Light Fund of \$192,277. Paul Whiteman seconded the motion. The motion carried unanimously.

Mr. Charlie O'Donnell, 19 Hunters Hill Drive, asked if repaving of streets was budgeted for the Highcroft Development. The Supervisors noted that the plan is to overlay the street in Highcroft with the same systems used in Pennwood.

B. Secretary Miller noted the 2018 Property Tax Resolution was prepared. The Supervisors verified that the tax millage was the same as last year. Sandy Styer made a motion to ratify Resolution 2016-35, adopting the 2018 Property Taxes as general purposes, the sum of "1.9817 Mills"; \$0.19817 on each \$100 of assessed valuation; and purpose of paying debt service on the refurbished Township Building, the sum of "0.50 Mills"; \$0.05 on each \$100 of assessed valuation. Paul Whiteman seconded the motion. The motion carried unanimously.

C. Secretary Miller noted along with Solicitor Brown that Wexford Court developer has submitted the Stormwater Agreements for their Land Development Plan. Sandy Styer made a motion to approve the Stormwater Agreements for the Wexford Court Development, in the form presented. Paul Whiteman seconded the motion. The motion carried with all the Supervisors voting in favor. Engineer Scott Anderson noted that the developer has modified the outlet structure on the detention pond to allow water to hold longer. This was accomplished with the installation of an orifice plate.

D. Secretary Miller asked the Supervisor to advertise the 2018 Meeting Dates. During discussion, Solicitor Brown noted that the Planning Commission meet day was moved to the 3rd Tuesday of each month. Sandy Styer made a motion to advertise the 2018 meeting dates. Paul Whiteman seconded the motion. The motion carried unanimously.

TOWNSHIP REPORTS

A. Secretary Miller indicted that he has provided a list of the current one-year and board appointments with the expiring appointments. He asked the Supervisors to review for the Re-organization meeting on January 2, 2018.

B. No updates from the Carnival Committee.

C. The Maintenance Department Report for November was received. There was nothing additional.

D. The SEO Report for November was received.

E. The Library Report for November was received.

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F. The Tax Collector's Report for November was received. There is \$15,194.10 outstanding.

G. The November Police report for Caernarvon Township was discussed by Chief Scalia. Additionally, there will be a presentation ceremony on January 9, 2018 at the Regular Monthly Meeting of the Supervisors.

H. The Zoning and Code Enforcement Officer report for November was received.

I. The Twin Valley Fire Department report for November was received.

J. The November EMA reports were received. Supervisor Paul Whiteman stated the EMS has thanked the Township for its continued support.

K. Secretary Miller noted that the Parks and Recreation Board met in November. There draft minutes were attached. Board Member Colt Grazioli discussed the decorating contest for Christmas.

L. Secretary Miller stated that the Planning Commission did not meet in November.

M. The Supervisors reviewed the Report of the Engineer, Scott Anderson of Great Valley Consultants. He discussed his report. He noted the following:

Sheds Unlimited, Inc. last review letter was December 4, 2017. Plans have been recommended for Township signatures pending an approval from the Fire Marshall. Wexford Court last review letter was November 28, 2017. The Applicant must post the financial security and execute the stormwater agreement prior to Township signatures. Morgantown Apartments' revised plans were received on November 20, 2017 and GVC is currently reviewing the Plans. This project is the resubmission of the three (3) apartment buildings with a total of 71 units located to the north of Main Street (SR 0023) and to the east of Morgan Way.

Additionally, he issued a letter on November 14, 2017 to Ms. Kim at the Family Dentistry office. She called on November 20, 2017 and intends to have her staff and clients park on her property as much as possible. A letter was sent to Penn DOT about changes to the light at South Twin Valley Road. He discussed his response to letters received about Heatherbrook Villages portion of the Valley Ponds development, and their parking issues. He stated the development meets the requirements of the zoning in place form 2008.

Engineer Anderson is reviewing grant opportunities, particularly any funds available to upgrade intersection with traffic lights. Solicitor Eric Brown noted the Supervisors could pursue a Traffic Impact Fee, once a detail engineering study is completed. Additionally, it was noted a speed study to make changes to the speed limit on Valley Road would cost \$500 to \$700. Finally, he noted that a sign was erected at the coffee house at the intersection of North Twin Valley Road with Main Street. The owner also built a parking lot without a permit or stormwater management controls. After discussion on this last issue, the Supervisors agreed the owner needs to comply with requirement and authorized a notice of violation to go out.

N. Solicitor Eric Brown gave his report. He noted a discussion he had with the attorney for the airport property land development, whom expressed dissatisfaction with the zoning changes the Township made.

He indicated that an executive session was needed.

EXECUTIVE SESSION

The Supervisors recessed into Executive Session at 9:09 p.m. Chairman Allen Styer called the meeting back to order at 9:31 p.m., indicating the session was for litigation and personnel issues.

SUPERVISORS COMMENTS

Scott Moyer thanked the Board and residents for their support during his last 6 years of service to the township. Additionally, he welcomed Jeffery Vickers as the new Supervisor.

Paul Whiteman also welcomed Mr. Vickers to the Board, and thanked Scott for his service.

Supervisor Jack Hess thanked Scott for his dedicated service.

ADJOURNMENT

Sandy Styer made a motion to adjourn the meeting. Paul Whiteman seconded the motion. The motion carried unanimously. The meeting adjourned at 9:34 pm.

Respectfully Submitted,

Randall P. Miller
Township Secretary