

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA  
PLANNING COMMISSION  
MEETING MINUTES  
MAY 21, 2019**

The Caernarvon Township Planning Commission held its Regular Monthly Meeting on May 21, 2019 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA pursuant to notice and according to law.

**MEMBERS IN ATTENDANCE**

Sean Zerbey, Chairman; Roger Keith, Member; Donna Jeffery, Member; Allen Styer, III, Member; Jeffrey Vickers, Member; Scott Anderson, Great Valley Consultants, Township Engineer and Planner; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Joan Bair, Township Administrator/Secretary.

**CALL TO ORDER**

Sean Zerbey called the meeting to order at 7:30 PM with the Pledge of Allegiance.

**COMMENTS FROM THE ASSEMBLY**

No comments from the assembly at this time.

**MINUTES OF THE PREVIOUS MEETING**

Donna Jeffery made a motion to approve the minutes from the March 19, 2019 Planning Commission meeting. Jeff Vickers seconded the motion. Chairman Sean Zerbey noted that the section titled Members in Attendance has an extra “Member” notation that is not needed. With that correction noted, the motion carried unanimously.

**PLAN REVIEWS**

A. Lots 2A and 2B LDP: Engineer Scott Anderson explained that the Lots 2A and 2B project coordinator is moving forward with the cost estimates for the project. A response from the County regarding their environmental hazard comments has not been received to date.

B. Morgantown Apartments LDP: Keith Grant and Eric Mountz, project coordinators for Morgantown Apartments LDP, explained that PennDot received the proposed sidewalk/curbing plans. PennDot has concerns about sidewalk plans for the bridge culvert and guiderail area. Member Allen Styer discussed his views about curbing and sidewalks, and noted that for pedestrian safety reasons he is very supportive of sidewalks. Township Engineer Scott Anderson summarized the MGT, L.P., request for a partial deferral on installation of curb and sidewalk, letter dated May 21, 2019. After discussions, Roger Keith made a motion to recommend to the Board of Supervisors that a deferral be granted as requested and set forth in Commonwealth Engineers, Inc. letter dated May 21, 2019, subject to execution of a sidewalk and curbing agreement in a form acceptable to the Township Solicitor and Township Engineer. Donna Jeffery seconded motion. Motion carried unanimously.

**OTHER BUSINESS**

A. Berks County Joint Comprehensive Plan Update – Secretary Joan Bair informed the committee that the May meeting has been cancelled. The next meeting is scheduled for June 26, 2019, and topic is Future Land Use.

B. C Zones Review – No action at this time. Topic to be discussed at a later meeting.

**MEMBER COMMENTS**

No comments.

**COMMENTS FROM THE ASSEMBLY**

**ADJOURN**

Having no further business, Donna Jeffery made a motion to adjourn meeting. Jeff Vickers seconded motion. All in favor. Motion carried. Meeting adjourned at 9:40 PM.

Respectfully Submitted,

Joan A. Bair  
Secretary