

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA
PLANNING COMMISSION
MEETING MINUTES
MARCH 21, 2023**

The Caernarvon Township Planning Commission held its Regular Monthly Meeting on March 21, 2023 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, and via Zoom, pursuant to notice and according to law.

MEMBERS IN ATTENDANCE

Sean Zerbey, Chairperson; Roger Keith, Member; Allen Styer, Member; Jeff Vickers, Member; Eric Brown (via zoom), Siana, Bellwoar & McAndrew, Township Solicitor; Scott Anderson, Township Engineer; Joan Bair, Township Administrator/Secretary.

CALL TO ORDER

Sean Zerbey, Chair, called the meeting to order at 7:30 PM with the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

No comments from the assembly.

CORRESPONDENCE

Capitalizing on Your Municipalities Opportunities

MINUTES OF THE PREVIOUS MEETING

Jeff Vickers made a motion to approve the minutes from the February 21, 2023 Planning Commission meeting. Allen Styer seconded the motion. Motion carried unanimously.

PLAN REVIEWS

1. TIMET Morgantown Substation Sketch Plan –

- a. **Kraft Municipal Group Review Letter Dated March 19, 2023** – Township Engineer Scott Anderson introduced the Project Representatives. Terry Naugle, Great Valley Consultants, summarized the sketch plan. Mr. Naugle explained that the plan is to relocate a PPL substation which will require a variance for set back requirements. Project Engineer Steve Hoffman discussed the relocation plan which he stated is a viable option and will allow PPL to expand services.

Member Roger Keith inquired about above-ground and under-ground installation plans. Mr. Hoffman explained that costs and design are currently under review.

Member Jeff Vickers inquired about potential disturbances to the stormwater facility. Mr. Hoffman does not foresee any disturbances.

At this time, Township Engineer Anderson summarized the Kraft Municipal Group Review Letter. Township Solicitor Eric Brown recommended that the Developer review the Township's Landscaping and Lighting zoning requirements.

After discussion, Jeff Vickers made a motion to recommend to the Board of Supervisors the approval of the TIMET Morgantown Substation Land Development Plan waiver request, subject to meeting the requirements listed in

Page 2 of 2 Pages March 21, 2023
Planning Commission Minutes

the Kraft Municipal Group Review Letter dated March 19, 2023. Allen Styer seconded the motion. Motion carried unanimously.

OTHER BUSINESS

- A. Township Sidewalk Plan – Township Engineer Anderson informed the Members that the Board of Supervisors approved the updating of the Sidewalk Plan/Chart. Member Jeff Vickers requested that Road Foreman McGowan be included in the review process.
- B. Plans Review Chart was reviewed. The Members received an update on the Twin Valley Coffee Land Development Plan. Member Allen Styer inquired about the XTL project. Engineer Anderson explained that the project deadline is June 30, 2023.

MEMBER COMMENTS

No comments.

ADJOURN

Having no further business, Roger Keith made a motion to adjourn meeting. Jeff Vickers seconded the motion. Meeting adjourned at 7:53PM.

Respectfully Submitted,

Joan A. Bair
Secretary