

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.
PARKS AND RECREATION COMMITTEE
MEETING AGENDA**

August 28th, 2023

CALL TO ORDER

COMMENTS FROM THE ASSEMBLY

CORRESPONDENCE

MINUTES OF THE PREVIOUS MEETING

NEW BUSINESS

- A. Request List Response Review
- B. Fall Festival Event – Saturday September 23rd in Friendship Park
 - 1. Create budget
 - 2. Update on donation letters sent
 - 3. Food Trucks and Vendors – update
 - 4. Contract for Music Entertainment with Tin Angel – Board Approved
 - 5. Event coordination/plans – advertise, layout, last minute list
- C. 250th Anniversary Budget
 - 1. Logo/design for plaque and banners – file format for printer
 - 2. Banners and brackets
- D. Future Events – discuss any updates (if any)
 - 1. Daddy/Daughter Dance update
 - 2. Corn Hole Competitions
- E. Clearances – one clearance outstanding
- F. Other Items
 - 1. Playhouse donations
 - 2. 2024 Budget Review

REPORTS

- 1. Social Hall/Parks/Fields Calendars – August/September/October
- 2. Treasurer’s Report and Bill List

ADJOURN