

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS  
WORK SHOP**

**MEETING MINUTES**

**March 13, 2018**

The Caernarvon Township Board of Supervisors held their Monthly Meeting on March 13, 2018 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Jeffrey Vickers, Supervisor; Paul L. Whiteman, Jr., Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Keith McGowan, Maintenance Foreman; Sandra L Styer Acting, Township Administrator/ Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

**COMMENTS FROM THE ASSEMBLY:**

Jeff Leib from 20 whitetail pass discussed his disapproval of the branches cut in the right of way. Liza Grundy inquired about fixing mountaineer Blvd to Trappers Run. Board advised her that we will look at during Road Inspection. Mr. Anspach wanted to thank the Board for the letters that were sent.

**CORRESPONDENCE**

- A. Board agreed not to pay the Central Westmoreland COG dues.
- B. Scott Anderson advised that Mariner East 2 Pipeline has their equipment out and ready to drill. Board also discussed looking for ordinance regarding all of the mud left on the roads by equipment.
- C. Chester Tax Collection committee Letter was reviewed and we need to update delegates. We are holding off till workshop so we can list new employee as contact.
- D. Discussed receiving PA Dept. of Transportation Bridge Inspection Notice and Keith McGowan advised at this time they will keep an eye on Morgan Way Bridge.
- E. There was conflicting information on the street cut ordinance revisions. Scott Anderson will be making changes to reflect other ordinances and will have draft by workshop.
- F. The Elverson Road Construction starts in June with West Bound only traffic for the next 2 summers.

### **MINUTES OF THE PREVIOUS MEETING**

A. Pauly Whiteman made a motion to accept the minutes of February 13, 2018 Board of Supervisors meeting with the correction of the Solicitor to be corrected to Eric Brown. Jack Hess seconded the motion. The motion carried unanimously.

B. Pauly Whiteman made a motion to accept the minutes of February 27, 2018 Workshop meeting with the correction of solicitor to be corrected to Eric Brown. Jeff Vickers seconded the motion. The motion carried unanimously.

### **TREASURERS REPORT**

The supervisors reviewed the treasurer's report. Pauly Whiteman made a motion to accept the Treasurers monthly report for the period ending February 28, 2018. Jeff Vickers seconded the motion. The motion carried unanimously.

### **EXPENSE LIST**

The supervisors reviewed the bill list for March. Sandy Styer made a motion to pay the bills on the March 13, 2018 bill list in the amount of \$88,247.65. Jack Hess seconded. The motion carried unanimously.

### **BUSINESS**

- A. No update status was given on the Resolution 2018-14 Joint Comprehensive Plan Update Project Status
- B. The supervisors discussed the MAA and Soccer agreements and asked to have them mailed out to be signed by the associations. Kim with MAA apologized for the additional lock on shed.
- C. Sandy Styer made a motion to sign form for Little Mates Child development center that will show Caernarvon Township Hall can be used as their emergency evacuation center. Jeff Vickers seconded motion. The motion carried unanimously.
- D. Eric advised we would hold off on the Casino proposed ordinance awaiting input.
- E. Pauly Whiteman made a motion to sign the 3year mowing contract with State. Sandy Styer seconded it. The motion carried unanimously.
- F. Sandy Styer made a motion to allow park and rec to spend up to \$200.00 for Easter egg hunt for purchase of candy. Jeff Vickers Seconded motion. The motion carried unanimously. Pauly Whiteman advised Nora that Sheetz was willing to donation 2 cases of hot chocolate and that Nora may contact Sheetz.
- G. Pauly Whiteman made a motion to accept and sign the Guiwell Inc. Proposal for Heating and Air conditioning. Sandy Styer seconded. The motion carried unanimously.

- H. Pauly Whiteman made a motion to sign the Snow Emergency Proclamation 2018-01 for Wed March 7, 2018 to Thursday March 8<sup>th</sup> 2018. Jack Hess seconded the motion. The motion carried unanimously.
- I. The supervisors will review and submit any revisions on the solicitation ordinance. Pauly also brought up signs that are going up for houses for sale. Keith has been pulling signs. Sandy Styer advised she would be more than happy to call the numbers on the sign and ask them to be picked up or we will dispose of them. Supervisors also discussed cost of background check and to see if our police department can run.
- J. The supervisors discussed the social hall bookings and are going to review the application process and fees. Also discussed that the nonprofits should be paying at the minimum the cleaning fee for each use.

### **TOWNSHIP REPORTS**

- A. Sandy Styer advised that Auditors were out and they are still looking for Bank Statements which Jack Greishmer needs to obtain electronically.
- B. Pauly Whiteman reported that the entertainment is filling up and firework sponsors checks are coming in. He also advised that Committee is looking for donations to construct a permanent stage.
- C. The Maintenance Department Report for March was received. In addition, Keith McGowan noted that the fuel pump system shorted out and needs new wires. Keith will obtain pricing for that. Scott Anderson will get a solid price for the GP-11 permit for bridge work. Road Inspection has been set up for March 21, 2018. Sandy Styer made a motion to sign the resolution for Berks County Cooperative Purchasing Council. Pauly Whiteman seconded. The motion carried unanimously.
- D. The Seo report for March was received.
- E. The Library report for February was received
- F. The Tax collectors report for February was received.
- G. The police report for February was received.
- H. The zoning and Code Enforcement officer report for February was received.
- I. No EMS report was received.
- J. Park and Rec Board Met in February. The Supervisors reviewed their meeting minutes. Pauly Whiteman made a motion to approve Spider net for Burdy Park not to exceed \$1700.00. Jack Hess seconded motion. The motion carried unanimously. Sandy Styer made a motion to purchase the Basketball Post Pads not to exceed 856.00. Pauly Whiteman seconded. The motion carried unanimously. Keith McGowan advised that Witman engineers and Berg construction donated wood stakes for the Easter egg hunt.
- K. The planning commission met in February. The supervisors reviewed their draft minutes

L. Scott Anderson gave his engineers report. Scott discussed earlier on start of pipeline drilling. The traffic light at Twin Valley and Main St will no longer have no turn on red restriction. Scott advised we will need motion for resolution for this along with signal diagram signed and applications Sandy Styer made a motion to accept Resolution and sign. Pauly Whiteman seconded motion. The motion carried unanimously. Sandy Styer made motion to sign forms. Jack Hess seconded. The motion carried unanimously. Sandy Styer made a motion to sign diagram. Jeff Vickers seconded motion. The motion carried unanimously. Scott has conflicting information on the street cut ordinance revisions. He will make changes to reflect the other ordinances in place already. Will have draft at work shop meeting.

Scott discussed the valley road speed limit study and the recommendation would be 35 to 40 range. Pauly Whiteman made a motion to post at 35mph. Jack Hess seconded motion. The motion carried unanimously.

Scott Anderson also advised the Lot 4A heritage was granted an extension till June 1, 2018. Sandy Styer made a motion to acknowledge extension. Pauly Whiteman seconded. The motion carried unanimously.

#### **SOLICITORS**

1. A hearing for XTL conditional use application will be held March 27, 2018 @ 7:30 p.m.

#### **EXECUTIVE SESSION**

**9:15 p.m. for personnel issue**

**Returned 10:07 p.m.**

#### **ADJOURNMENT**

Pauly Whiteman made a motion to adjourn at 10:08pm. Sandy Styer seconded motion. Motion carried unanimously.

Respectfully Submitted,

Sandra L Styer  
Temp Township Secretary