

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS  
MEETING MINUTES**

**April 10, 2018**

The Caernarvon Township Board of Supervisors held their Monthly Meeting on April 10, 2018 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Jeffrey Vickers, Supervisor; Paul L. Whiteman, Jr., Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Scott Anderson, Great Valley Consultants; John Scalia, Chief of Police; Keith McGowan, Maintenance Foreman; Joan Bair, Township Administrator/ Secretary.

**CALL TO ORDER**

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

**EXECUTIVE SESSION**

**7:01PM to discuss open litigation**

**Returned 7:20PM**

**COMMENTS FROM THE ASSEMBLY:**

Mr. O'Donnell inquired about 2017 Township discussions regarding the possibility of a casino in the Township. Chairman Styer explained that in response to the Governor's notice to all municipalities in Berks County regarding their interest in allowing a casino, the supervisors expressed an interest. With proper permitting in a C3 District, a casino could have potential economic growth for the Township.

Lemontree resident thanked the road crew for the street sweeping signs placed through the community.

**CORRESPONDENCE**

Items were previously emailed to supervisors for review. Chairman Styer asked for any comments or discussion needed regarding correspondence, no comments from the assembly.

**MINUTES OF THE PREVIOUS MEETING**

A. Paul Whiteman made a motion to accept the minutes of March 13, 2018 Board of Supervisors meeting. Jack Hess seconded the motion. All in favor. Motion carried.

B. Sandy Styer made a motion to accept the minutes of March 27, 2018 Workshop. Paul Whiteman seconded the motion. All in favor. Motion carried.

### **TREASURERS REPORT**

The supervisors reviewed the treasurer's report. Jeff Vickers made a motion to accept the Treasurers monthly report for the period ending March 31, 2018. Jack Hess seconded the motion. All in favor. Motion carried.

### **EXPENSE LIST**

The supervisors reviewed the bill list for April. Sandy Styer made a motion to pay the bills on the April 10, 2018 bill list in the amount of \$64983.95. Paul Whiteman seconded. All in favor. Motion carried.

### **BUSINESS**

- A. Chester County Tax Collection Committee Delegate Information form is requesting verification for Township contact information. Paul Whiteman made the motion to reaffirm John Griesemer as Primary Delegate and add Joan Bair as Secondary Delegate. Jeff Vickers seconded motion. All in favor. Motion carried.
- B. The Twin Valley Fire Department Agreement was reviewed, Supervisor Sandy Styer mentioned the amount to be appropriated is \$118,749.00, which is less than the 2017. Paul Whiteman made the motion to sign agreement. Sandy Styer seconded the motion. All in favor. Motion carried.
- C. Resolution 2018-14 Joint Comprehensive Plan Update Project was discussed. This Resolution was approved at the February 13, 2018 Board of Supervisors meeting.
- D. Sandy Styer forwarded a draft Social Hall contract to all supervisors for review. Allen Styer has a concern with non-profits previously not paying any fees, in particular, a cleaning fee, and providing a proof of insurance along with a signed contract. The draft contract is still under review.
- E. Richard Hershberger, President of Heatherbrook Homeowner's Association addressed his letter to the Township regarding concerns with the Land Developer leaving that community with inadequate parking spaces (50 spaces short) which is causing a hardship. Solicitor Eric Brown explained that since no as built was submitted and permits were issued, the Township cannot intervene. However, the Township could possibly meet with the builder and Land Developer. The Supervisors are willing to have further discussions and support bringing the matter to the Land Developers attention.
- F. Russ Long from Bogia Engineering, on behalf of RPC presented a Land Development Plan for a proposed warehouse (storage) facility, Lot 4A

Heritage Drive, IOP Zoning District. Eric Brown, Solicitor suggested a zoning text amendment be submitted to the Township for the Planning Commission's review and approval regarding the use of the warehouse/storage facility to allow for storage uses in the IOP Zoning District.

### **TOWNSHIP REPORTS**

- A. Sandy Styer advised that Auditors have completed the 2017 Audit.
- B. Paul Whiteman reported that Carnival donations are coming in and entertainment is coming together. Colt Grazioli mentioned that plans for building the stage have begun.
- C. The Maintenance Department Report for April was received. Keith McGowan requested a Township notification be sent to respective Home Owner's Associations regarding upcoming tree trimmings along Valley Road and Valley Ponds Drive. Sandy Styer will draft a memorandum for Keith's review. In addition, Keith mentioned street sweeping has begun, service is going slower than usual.
- D. The SEO report for the month of March was received.
- E. The Library report for the month of March was received.
- F. The Tax collectors report for February was received.
- G. The police report for the month of March was received. Chief Scalia requested approval for purchase of a new vehicle lease, V6 Durango, to replace car 32-7 which has 109,000 miles. Chairman Styer requested 3 quotes be provided to the Board for the next Supervisors' meeting.
- H. The zoning and Code Enforcement officer report was not included in reports. Joan Bair will obtain and include this report for future meetings.
- I. The EMS report for the month of March was received.
- J. Park and Rec Board met in April. The Supervisors reviewed their meeting minutes. Sandy Styer made a motion to approve minutes. Jeff Vickers seconded motion. All in favor. Motion carried. List of items for review will be discussed at the next Workshop meeting.
- K. The planning commission did not meet in March.
- L. Scott Anderson gave his engineers report. Scott discussed the draft ordinance for miscellaneous street cut. This draft repeals other overlapping ordinances, however, previous ordinances will be referenced. In addition, requirements for the permit conditions will be included. Scott also mentioned advertisement for the 2018 street improvements will begin next week.

### **SOLICITORS**

- 1. Solicitor Eric Brown requested a hold on proposed ordinance for Casino Zoning.

2. Waiting for further direction on proposed Noise Ordinance.
3. Waiting for further direction on proposed Opening Ordinance.
4. Proposed Solicitation Ordinance currently under review.
5. Home Occupation and IOP Ordinance is under review and will be included on the next Planning Commission meeting agenda.
6. Valley Road Speed Limit Ordinance #290 was presented. Ordinance #290 repeals Ordinance #121. Paul Whiteman made a motion to approve and advertise Ordinance #290. Sandy Styer seconded motion. All in favor. Motion carried.

### **EXECUTIVE SESSION**

**9:00pm for Conditional Use Legal Advice**

**Returned 9:36pm**

### **ADJOURNMENT**

Sandy Styer made a motion to adjourn at 9:39pm. Paul Whiteman seconded motion. All in favor. Motion carried.

Respectfully Submitted,

Joan A. Bair  
Township Secretary