

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA
BOARD OF SUPERVISORS
WORKSHOP MEETING MINUTES
November 27, 2018**

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on November 27, 2018 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Paul Whiteman, Supervisor; Jack Hess, Supervisor; Jeffrey Vickers, Supervisor; Sandy Styer (came at a later time), Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Keith McGowan, Maintenance Foreman; John Scalia, Chief of Police; Joan Bair, Township Administrator/Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

Nancy Wisman, 405 Country Lane, expressed concerns about air quality, toxic odor, near her home from someone burning tires or other scrap material. She has suggested that the smoke was coming from the area of Shed's Unlimited. Ms. Wisman also commented on the need for no parking signs along Valley Ponds road. She noted that the cars parked along the road cause poor visibility for commuters, and safety issues, especially when children are playing in the area. Michelle Kyle, from Valley Ponds, Briarcrest Association, added that cars parked along Valley Ponds road cause poor visibility for bus pickup points. Lynn Clymer, Valley Ponds, explained that she is concerned about the parking problems because of parked vehicles obstructing fire hydrants and safety issues for people going to the local pool in that area. Ms. Clymer provided photos of the Valley Ponds parking matter, for the Supervisors to review. Rob Latowsky, Valley Ponds, stated that the development has a lack of parking spaces which causes major problems for parking. Andrew Cellar, 1203 Chatham Drive addressed the parking of commercial trailers along the road and suggested painting crosswalks or enforcing the speed limit. Chairman Allen Styer noted that the Home Based Business Ordinance requires businesses to maintain parking. Rob Drumman, Briarcrest Association President noted that the Briarcrest and Country Meadows HOA covenant includes a clause prohibiting commercial vehicles. Discussion ensued regarding cars parking on grass. Chief Scalia explained that the Police Department doesn't have the power to impose parking fines for cars parked in the grass. The Board of Supervisors explained that the first Business item on the agenda is adopting a parking regulations which includes Valley Ponds. Supervisor Jeff Vickers noted the driving force for adopting such an Ordinance (1) safety, (2) the ability for street plowing with no obstructions, and (3) the ability for public works to have access for right of way repair work. Michelle Latowsky, inquired about the timeframe for enforcing the no parking Ordinance. Solicitor Eric Brown explained that the

Ordinance is effective 5 days from enactment and when the no parking signs are placed. Supervisor Sandy Styer noted that there are Township road concerns for that area that need to be addressed, and that the best solution might be for the Homeowner's Association to take ownership of Valley Ponds Road.

CORRESPONDENCE

The following correspondence was previously forwarded to Supervisors for review, no comments were provided in response to information:

Reading Area Transportation Study Meeting Notice
Pennsylvania Economy League Event – December 12, 2018
Earth Disturbance Inspection Report Dated 11/7/2018 – Joanna Road
Twin Valley Fire Department 2018-19 Fund Drive
Twin Valley Fire Department Relief Association Audit Report
PSATs 2019 Conference

BUSINESS

A. Township Solicitor Eric Brown explained that Ordinance No. 300, Parking Regulations, was advertised in the Reading Eagle for public notice. Sandy Styer made a motion to adopt Ordinance No. 300 as written. Jeff Vickers seconded motion. All in favor. Motion carried.

B. Republic Services Letter of Credit. No update.

C. Hillside request for escrow payment release for current invoice was reviewed. Sandy Styer made a motion to transfer \$13,043.23 from the Hillside Custom Machining Escrow Account to the General Fund. Jack Hess seconded motion. All in favor. Motion carried.

D. Wexford Court Invoice item was not addressed at this time. It was noted that a briefing will follow at a later date.

E. The 2019 ARL Animal Control Contract was discussed. Solicitor Eric Brown explained that the law allows Municipalities to develop alternatives for animal control with certain restrictions. According to State Law, every Police Officer must seize and detain animals once they are captured, and they must be kept and fed for 48 hours. Kennels where dogs are kept must be licensed, subject to inspection twice a year and a license fee. The Supervisors noted that a temporary licensed kennel would be a viable option for after hours, until such facilities as the Humane Society is open for business. Chief Scalia noted that Walmart would be interested in donating food. A local kennel has offered to help, and will follow up with details. For now, Supervisors tabled the animal control matter while more details are gathered to determine a feasible animal control plan.

F. The Supervisors discussed the Berks County Crime Alert Donation request. It was noted that there is no record of previous donations. After discussions, Sandy Styer made a

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motion to donate \$250.00 to Berks County Crime Alert. Paul Whiteman seconded motion. All in favor. Motion carried.

G. Chief Scalia explained that a Security Camera quote is forthcoming from Mr. Godshall. He also noted that he is working on two more quotes, Vector Security is scheduled to be at the Township on November 28, 2018 at 1pm, and will provide a quote.

H. Social Hall floors have been cleaned for the December 1, 2018 Holiday Celebration decorations have been set up.

I. The Township Secretary explained that the recent winning bid through Municibid for Car 32-7 was cancelled. The vehicle has been placed on Municibid for rebidding.

EXECUTIVE SESSION

The Supervisors recessed for an executive session at 8:25 PM. Chairman Styer called the meeting back to order at 8:55 PM, stating the Executive Session was to discuss possible litigation.

SUPERVISORS COMMENTS

There were no comments.

ADJOURNMENT

Sandy Styer made a motion to adjourn meeting. Paul Whiteman seconded motion. All in favor. Motion carried. The meeting adjourned at 9:00 PM.

Respectfully Submitted,

Joan A. Bair
Township Administrator/Secretary