

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS
MEETING MINUTES**

FEBRUARY 26, 2019

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on February 26, 2019 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Jeffrey Vickers, Supervisor; Paul L. Whiteman, Jr., Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Keith McGowan, Maintenance Foreman; Joan Bair, Township Administrator/ Secretary.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

Brian Licitra inquired about the location of the upcoming Casino Public Hearing. The Board informed Mr. Licitra that the hearing will be held in the Township Social Hall. Mr. Licitra proceeded to inform the Board that residents are expressing their concerns about the need for public meetings for addressing concerns about the proposed Casino. The Board explained that public meetings are held twice a month and are advertised as required by law. Jeff Vickers encouraged the public to attend meetings, and commended Michelle Raymond for her regular attendance and keeping abreast of Township matters.

Dan Cowden asked the Supervisors if Casino plans will be pushed through for approval, and he also inquired about the Board's stance on the subject. Mr. Cowden believes that a Casino is not good for the community and he asked for more information about the Township's expectations. Chairman Styer explained that the Board believes the proposed Casino can generate jobs, avoid tax increases, and help generate new businesses.

Tim Lawson suggested the public be more informed about public meetings. The Supervisors explained that the Township is required to publish meeting dates through the local publications. The 2019 meeting dates were published in the local paper and can also be found on the Township's website and the bulletin board.

CORRESPONDENCE

The following correspondence items were previously emailed to the Board of Supervisors:

US Census Bureau Letter Dated February 2019
DEP Inspection Report Dated 2/6/19, RPC Bramlage
PIRMA – Insurance Municipal Coverage Provider
MRM Trust Annual Meeting April 5, 2019
Berks County Conservation District – General Permit

BUSINESS

A. Solicitor Eric Brown provided an update for the Morgantown Apartments LDP. The proposed sidewalk plan requires PennDot's review.

B. The Casino LDP review was tabled for now. Review comments are forthcoming from the Fire Marshall, Berks Planning Commission, and Emergency Officials.

C. The Supervisors reviewed the Planning Commission recommendations for the Lot 2A and 2B LDP. After reviewing recommendations, the motions were presented as follows:

1. Paul Whiteman made a motion to approve waiver of Section 303.A.3 from the Stormwater Management Ordinance to allow the interior side slopes of the proposed infiltration basin to be steeper than the maximum permitted slope of 5(H):1(V). Jeff Vickers seconded motion. All in favor. Motion carried.

2. Paul Whiteman made a motion to approve SALDO waiver for Section 301.6.a allowing plans scale of 1"=60' and 1"=40'. Sandy Styer seconded motion. All in favor. Motion carried.

3. Paul Whiteman made a motion to approve SALDO deferrals for Section 502.15 and Section 502.17 for sidewalk and lighting requirements along South Twin Valley Road. Jack Hess seconded motion. All in favor. Motion carried.

D. The Board was informed that the approved Scott & Theresa Moyer Land Development plans and agreements were recorded.

E. The Board inquired about the outstanding invoice for Wexford Court LDP. The Solicitor noted that he is in the process of sending a collections letter.

F. Sheds Unlimited Phase 2 project update was provided. Plans have been submitted to GVC.

G. The Supervisors reviewed received damaged mailbox claim forms. It was reported that no police reports indicated damage was caused by snow plow equipment. The Supervisors completed their review and determined that submitted claims were not eligible for reimbursement. Dan Cowden from the assembly expressed dissatisfaction with claims process and no accountability for mail boxes that were damaged. Supervisor Jeff Vickers explained that Township residents prefer curb to curb plowing which presents challenges for the snow plow drivers. Curb to curb snow plowing operations require creating enough momentum for pushing snow up over curbs. Roads Foreman Keith McGowan explained that depending on weather conditions, heavy snow plowed off roads inevitably can cause mail box damage. If a police report is filed for damages directly caused by the snow plow equipment, the submitted claim is eligible for reimbursement by the Township. The Supervisors apologized for any inconvenience the snow plowing operations may have caused, and noted that the matter will be addressed with the driver(s).

H. Township Secretary/Administrator reported that the Republic Services Letter of Credit Release has been completed.

I. The Hillside Escrow release for invoice amount \$3,460.63 was reviewed. The Supervisors requested that release be reviewed by Township Engineer Scott Anderson prior to approval.

J. The Supervisors reviewed the 2019 Multimodal Transportation Fund Acceptance Form for the SR10/Shiloh Road Right Turn project, letter dated February 13, 2019. Solicitor Eric Brown explained that the form is an acknowledgment, not a binding agreement. He also noted that the awarded amount is \$208,854 (approximately two thirds of the project's total amount). After discussions, Sandy Styer made a motion to authorize Township Secretary Joan Bair as the Township Representative for acknowledging receipt of letter. Jeff Vickers seconded motion. All in favor. Motion carried.

K. The Supervisors reviewed the proposed draft letter for the Township's response regarding animal control services for the community. Paul Whiteman made a motion to approve and publish the Township's animal control response letter. Jack Hess seconded motion. All in favor. Motion carried.

L. Township Administrator/Secretary Joan Bair explained that the application for the Township's online account for the PennDot Liquid Fuels system, dotGrants, requires additional signature lines be completed by the Board.

M. Roads Foreman Keith McGowan presented maintenance department items for the Board's approval. The Supervisors reviewed a draft letter regarding Mountain View plowing operations in Honey Brook Township. The Supervisors approved the letter and requested the Township Office send the correspondence to the Honey Brook Township Manager.

Foreman McGowan requested approval for guard rail damage work to be done, estimated amount is \$6,800.00. Paul Whiteman made a motion to approve guard rail repair work in the amount of \$6,800.00. Sandy Styer seconded motion. All in favor. Motion carried.

Foreman McGowan also requested approval for a snow blower purchase in the amount of \$1,639.00 from Honeybrook Hardware. He noted that the transaction includes a trade in. Sandy Styer made a motion to approve snow blower purchase from Honey Brook Hardware in the amount of \$1,639.00 including trade in item. Jeff Vickers seconded motion. All in favor. Motion carried.

Supervisor Jack Hess addressed the Sweitzer Electric invoice for the Parks and Recreation LED lights repair estimate for the Tennis Courts. Foreman McGowan noted an annual PPL/light bill savings of approximately \$500.00 per year for the LED upgrade. Jeff Vickers made a motion to approve the \$3800.00 Sweitzer Electric LED repair work for the South Street Tennis Courts. Sandy Styer seconded motion. All in favor. Motion carried.

N. The Supervisors reviewed the Jalla invoice for the estimated time the consultant may need for reviewing the security camera upgrade proposals. The Supervisors noted that the hours worked will need to be tracked in a log, and that the 8 hours billed in advance can be applied for other jobs completed if needed.

O. The Township Administrator reported that the Social Hall floors have been waxed. The Supervisors inquired about upcoming activities. It was noted that the Casino Public Hearing is scheduled for March 4, 2019 and setup will include approximately 140 chairs and 4 tables.

P. The Supervisors were provided MRM Insurance Renewal information which is due for renewal May 1, 2019.

EXECUTIVE SESSION

The Supervisors recessed into an executive session at 8:30 pm, Solicitor Eric Brown explained that the session was needed to discuss a strategy for March 1, 2019 Morgantown Affiliates Hearing and also discuss options for a Casino speaker on behalf of the Township. Chairman Styer called the meeting back to order at 8:50 pm, indicating that the purpose of the executive session was to secure advice on a legal enforcement matter.

Sandy Styer proceeded to make a motion to designate Allen Styer as a speaker to represent the Board at the Casino Public Hearing scheduled for March 4, 2019. Jeff Vickers seconded motion. All in favor. Motion carried.

SUPERVISORS COMMENTS

Paul Whiteman, Road Master, requested a proposed date for the 2019 Roads Inspection. He noted that the Thousand Oaks Bridge will be due for inspection and noted the \$200,000.00 repair estimate report that was forwarded to the Board. After this discussion, the Board agreed to schedule the Roads Inspection for Tuesday, March 5, 2019 at 5 pm, meeting is to take place at the Maintenance Garage.

ADJOURNMENT

Sandy Styer made a motion to adjourn the meeting. Paul Whiteman seconded the motion. The motion carried unanimously. The meeting adjourned at 8:55 pm.

Respectfully Submitted,

Joan A. Bair
Township Secretary