

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS
MEETING MINUTES**

JULY 23, 2019

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on July 23, 2019 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Allen Styer, III, Chairman; Jack Hess, Supervisor; Sandra Styer, Supervisor; Jeffrey Vickers, Supervisor; Eric Brown, Siana, Bellwoar & McAndrew, Township Solicitor; Joan Bair, Township Administrator/ Secretary; The following Supervisor was not present: Paul Whiteman Jr.

CALL TO ORDER

Chairman Allen Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

No comments.

CORRESPONDENCE

The following correspondence items were previously emailed to the Board of Supervisors:

Pennsylvania Liquor Control Board – Transfer License Application
Pipeline Emergency Response - Training Schedule
PSATs Legal Defense Partnership – Summer 2019 Edition
PSATs NewsBulletin – June/July 2019
UGI EnergyLink – Notice of Expiration Date
Sunoco Logistics – July 5, 2019 and July 10, 2019 Notice of Application

BUSINESS

A. Lots 2 and 3 Service Electric LDP Update – Solicitor Eric Brown explained that the Lots 2 and 3 Service Electric LDP decision will be presented for approval at the August Regular Board meeting.

B. Lot 2A and 2B LDP – Sandy Styer made a motion to acknowledge receipt of the Bogia Engineering letter, dated July 18, 2019, granting a review time extension to November 1, 2019 for the Lot 2A and 2B LDP. Jack Hess seconded motion. Motion carried unanimously, 4-0.

C. Casino LDP – Sandy Styer made a motion to reaffirm conditional approval previously granted for the Casino LDP. Jeff Vickers seconded motion. Motion carried unanimously, 4-0. Additionally, Sandy Styer made a motion to approve the following Casino LDP agreements,

pending receipt of Applicant's signature: (1) Sidewalk Deferral Agreement; (2) Storm Water Agreement; (3) Development Agreement; and (4) Financial Security Agreement. Jack Hess seconded motion. Motion carried unanimously, 4-0. Also, Jack Hess made a motion to approve a full release for the Morgantown, L.P. letter of credit in the amount of \$246,270.00, subject to the Township Engineer's confirmation that there are no outstanding items and all conditions are met. Sandy Styer seconded motion. Motion carried unanimously, 4-0.

D. Morgantown Apartments LDP – Solicitor Eric Brown explained that the Planning Commission had requested the applicant review the GVC letter dated July 5, 2019 and provide a response to the Board. At this time, further discussion has been postponed.

E. Wexford Court LLC – Solicitor Eric Brown explained that the Developer anticipates continuation of construction improvements beyond September 2019, and requests the Township's acceptance of a cash escrow in lieu of renewing applicable Letter of Credit. No action required at this time.

F. Auto Zone Letter of Credit Release Request – Sandy Styer made a motion to approve full release of the Auto Zone Letter of Credit in the amount of \$102,098.40, subject to conditions set forth by the Township Engineer. Jeff Vickers seconded motion. Motion carried unanimously, 4-0.

G. Sheds Unlimited Phase 2 Project – No updates at this time.

H. Official Complaint Form Dated July 16, 2019 – Ms. Ganteaume, 91 Broad Ax Pass, was present to discuss her complaint. The Supervisors requested that the Township Engineer review the Official Complaint form dated July 16, 2019, and provide recommendations.

I. Morgantown Affiliates – Sandy Styer made a motion to ratify the signer, Joan Bair, for the Morgantown Affiliates PennDot HOP acknowledgement letter. Jeff Vickers seconded the motion. Motion carried unanimously, 4-0.

J. DEP Pipeline/Mariner Grant Agreement Update – Secretary Joan Bair explained that the Township Engineer is currently coordinating applicant signatures for the agreement.

K. XTL Multimodal Transportation Grant Agreement Update – Jeff Vickers made a motion to approve the Multimodal Project Initiation Form, and the Exhibit A and Exhibit J Fund Matching Forms as presented. Sandy Styer seconded motion. Motion carried unanimously, 4-0.

L. Assigning Moms Mall and McDonald's Addresses – Solicitor Eric Brown explained that the Township Engineer is currently coordinating proposed street name with the landowners.

M. Parks Update – Road Foreman Keith McGowan proposed removing, in the Fall, the deteriorated trees located at the Morgan Circle Park. Also, Foreman McGowan reported that he received a PPL contact regarding assistance with the lighting needs for the Maple Drive area. No action taken at this time.

N. Security Camera Upgrade – Chief Scalia reported that an additional \$130.00 monthly Maintenance fee will be required for the proposed new security cameras. Jeff Vickers made a motion to approve a \$4500.00 deposit, made payable to Vector Security, for ordering the new security cameras, to include the additional maintenance agreement for \$130.00 per month. Jack Hess seconded motion. Motion carried unanimously, 4-0.

O. Swamp Road Update – Road Foreman Keith McGowan reported that recommended drainage corrections for Swamp Road residents are underway/in progress.

P. Moreview Blvd Complaint Letter – Road Foreman Keith McGowan reported that this item is under review by the Township Engineer.

Q. Animal Control Services – Chairman Styer summarized the draft animal control services agreement, and noted that a certificate of insurance for commercial general liability will be required. Jeff Vickers made a motion to approve Safety Net Sanctuary agreement for 2019 Animal Control Services, prorated amount of \$500.00. Sandy Styer seconded motion. Motion carried unanimously, 4-0. Also, Sandy Styer made a motion authorizing Joan Bair as signer for the agreement. Jack Hess seconded motion. Motion carried unanimously.

R. Township Water/Sewer Reports – Secretary Joan Bair reported that Township Water/Sewer reports were received for inclusion in the August Regular meeting packets.

S. Township Anniversary Event – Supervisor Jack Hess reported that the kick off meeting for planning the 250th Anniversary event is scheduled for August 14, 2019. The Supervisors are seeking Township volunteers, and also requested that the Historical Society be involved in the Anniversary event.

T. Sunoco Grant Check Presentation – The Supervisors suggested that the Sunoco Grant check presentation take place at the Friendship Park at 6:30pm prior to the start of a Regular meeting. Secretary Joan Bair will coordinate a date with the Sunoco contact.

EXECUTIVE SESSION

The Supervisors recessed for an executive session at 7:45pm to discuss a matter with the Township Treasurer. Chairman Styer called the meeting back to order at 7:55pm indicating the purpose of the executive session was to discuss a payroll matter. Jeff Vickers made a motion to increase wages for Thomas Laraia, Public Works Seasonal Employee, from \$11.50 per hour to \$12.25 per hour, including retroactive pay effective June 1, 2019. Jack Hess seconded motion. Motion carried unanimously.

At the conclusion, Solicitor Eric Brown informed the Board of Supervisors that a modification to the Land Development Plan for 905 Heritage Drive (formerly 4020 Main Street) will be reviewed by the Planning Commission at their August meeting. The modification is to add a Starbucks to an approved retail pad.

SUPERVISORS COMMENTS

No comments.

ADJOURNMENT

Sandy Styer made a motion to adjourn the meeting. Jack Hess seconded the motion. The motion carried unanimously. The meeting adjourned at 7:58 pm.

Respectfully Submitted,

Joan A. Bair
Township Secretary