

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA  
BOARD OF SUPERVISORS  
MEETING MINUTES  
SEPTEMBER 27, 2022**

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on September 27, 2022 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, and via Zoom, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Sandra Styer, Chairperson; Paul Whiteman, Jr., Supervisor; Jeff Vickers, Supervisor; Keith Fritz (joined late via zoom), Supervisor; Paul Whiteman, Sr., Supervisor; Eric Brown, Siana Law; Paul Stolz, Chief of Police; Keith McGowan, Road Foreman; Joan Bair, Township Administrator/Secretary.

**CALL TO ORDER**

Chairperson Sandra Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

**COMMENTS FROM THE ASSEMBLY**

Michelle Raymond, Lenape Drive, inquired about Roads Inspection agenda.

**CORRESPONDENCE**

**Notice of Estimated Allocation – Liquid Fuels and Turnback  
PSATs News Bulletin – September 2022**

**BUSINESS**

- A. 2023 Draft Budget – The Board reviewed Draft Budget. Road Foreman McGowan was asked to propose road work budget amount. Supervisor Paul Whiteman Jr. requested that Parks and Recreation review their budget requirements.
- B. Sheds Unlimited Road Closure Information – No update at this time.
- C. Twin Valley Road Right of Way – Solicitor Brown explained that Right of Way information is forthcoming.
- D. 457 Plan – The Board requested that documentation be forwarded to Solicitor Brown for review.
- E. Electronic Board Quotes – For review at next Board meeting.
- F. Cleaning Services Quotes – Jeff Vickers made a motion to approve the Dust Busters Cleaning Lady service quotes. Paul Whiteman Jr. seconded the motion. Motion carried unanimously.
- G. Resolution No. 2022-46, Morgantown Road Traffic Signal Agreement – Paul Whiteman Jr. made a motion to approve Resolution No. 2022-46. Paul Whiteman Sr. seconded the motion. Motion carried unanimously.

- H. Township Complaint Form Received September 23, 2022 – The Board requested that Township Administrator contact Zoning Officer Naugle to coordinate addressing complaint with Caernarvon Lancaster County.
- I. Non-Uniformed Benefits Chart – To be discussed at next Township meeting.
- J. Police Department – (1) Paul Whiteman, Jr. made a motion to acknowledge receipt of Officer Callan Cress resignation letter. Jeff Vickers seconded the motion. Motion carried unanimously; (2) Paul Whiteman, Sr. made a motion to approve hiring William Reppert as a Full-Time Officer, pay rate of \$33.76, effective September 27, 2022. Paul Whiteman, Jr. seconded the motion. Motion carried unanimously. Officer Reppert was present at the meeting and thanked the Board for the full time appointment.

### **EXECUTIVE SESSION**

**No Executive Session needed.**

### **SUPERVISORS COMMENTS**

Chair Styer requested that the next meeting agenda include discussing 2023 Board meetings to be held on Wednesdays.

### **ADJOURNMENT**

Paul Whiteman, Jr. made a motion to adjourn the meeting. Jeff Vickers seconded the motion. Motion carried unanimously. Meeting adjourned at 7:21PM.

Respectfully Submitted,

Joan A. Bair  
Township Secretary