

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA  
BOARD OF SUPERVISORS  
MEETING MINUTES  
OCTOBER 18, 2022**

The Caernarvon Township Board of Supervisors held a Budget Meeting on October 18, 2022 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, and via Zoom, pursuant to notice according to law.

**ATTENDING OFFICIALS**

Sandra Styer, Chairperson; Paul Whiteman, Jr., Supervisor; Jeff Vickers, Supervisor; Keith Fritz, Supervisor; Paul Whiteman, Sr., Supervisor; Diana Patton (via zoom), Treasurer; Paul Stolz, Chief of Police; Keith McGowan, Road Foreman; Joan Bair, Township Administrator/Secretary.

**CALL TO ORDER**

Chairperson Sandra Styer called the meeting to order at 7:30 PM. This was followed by the Pledge of Allegiance.

**COMMENTS FROM THE ASSEMBLY**

No comments.

**CORRESPONDENCE**

**No correspondence**

**BUSINESS**

- A. 2023 Draft Budget – Chief Stolz, Keith McGowan, and Joan Bair provided projected numbers to the Treasurer for the proposed 2023 budget. The Board reviewed the draft budget and discussed General Fund expenditures projected for 2023.

The proposed expenses exceeded the projected revenue by \$698,000.00. The Board adjusted the Police Department salary expenditures to reduce the number of new hires to one (1) versus two (2) for 2023. Public Works salary expenditures include one (1) new hire for 2023.

Treasurer Diana Patton discussed the bank interest line item and recommends the Board consider a Certificate of Deposit (CD), current rates are yielding up to four (4) percent.

The Board discussed the Fire Department and EMS contribution line items and proposed utilizing ARPA funds.

The Treasurer will incorporate revisions discussed, and provide a revised draft 2023 budget for the Board's review at their October Workshop meeting.

- B. AT&T First Net Cell Phones – A budget line item for the Supervisors' Township issued AT&T/First Net cell phones was discussed. The Treasurer will include that budget line item.

**EXECUTIVE SESSION**

**No Executive Session needed.**

**SUPERVISORS COMMENTS**

No comments.

**ADJOURNMENT**

Having no further business to conduct, Paul Whiteman, Jr. made a motion to adjourn the meeting. Keith Fritz seconded the motion. Motion carried unanimously. Meeting adjourned at 9:47PM.

Respectfully Submitted,

Joan A. Bair  
Township Secretary