

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA
BOARD OF SUPERVISORS
MEETING MINUTES
JUNE 27, 2023**

The Caernarvon Township Board of Supervisors held their Monthly Workshop Meeting on June 27, 2023 in the Caernarvon Township Municipal Building located at 3307 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Sandra Styer, Chairperson; Paul Whiteman, Jr., Supervisor; Jeff Vickers, Supervisor; Keith Fritz, Supervisor; Paul Whiteman, Sr., Supervisor; Eric Brown, Siana Law; Paul Stolz, Chief of Police; Keith McGowan, Public Works Director; Joan Bair, Township Administrator/Secretary.

CALL TO ORDER

Chairperson Sandra Styer called the meeting to order at 7:00 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

No comments.

CORRESPONDENCE

**Berks County Agricultural Land Preservation Board – 4351 Main Street Submittal
Berks County Public Works Association July 13, 2023 Meeting Notice
Caernarvon Township Zoning Hearing Board Written Decision for TIMET Variance**

BUSINESS

- A. Vanguard Renewables – Solicitor Eric Brown summarized the proposed Anaerobic Digester concept that was recently presented by Vanguard Renewables. Mr. Paul Sargent, Vanguard Renewables, was in attendance to answer questions about their proposal and also discussed the option of a zoning text amendment.

The Supervisors shared their concerns about odor control, food storage, and traffic challenges at the intersection of Rt 401/Rt 23.

The Supervisors discussed the proposed process for transporting natural gas produced by the anaerobic system, and explained that gas must be transmitted from a pipeline connection.

Chair Styer inquired about the amount of land acreage that would be leased for the project. Mr. Sargent explained that the proposal is to lease 10 acres out of the approximately 150 acres of farmland.

The topography of the property was discussed. The Supervisors requested that consideration be given to having the digesters blended into the hillside and that the natural topographical features be maintained if possible.

Mr. Sargent discussed the benefits of the system to the community which includes local tax income, jobs and educational opportunities for schools.

Public comments:

Lynn Burkholder, Twin Valley Coffee, inquired about negative pressure and odor control, size of the facility, and estimated number of trucks for transporting products;

Michelle Raymond, Lenape Drive, inquired about the pipeline location and asked for clarification regarding the process of converting the product to liquid;

Ron Schaffer, 4579 N. Twin Valley Road, inquired about odor control and the gas purchasing process.

- B. Resolution No. 2023-43 – Paul Whiteman, Sr. made a motion to approve Resolution No. 2023-43, Accrual Account Supplemental Appropriations. Keith Fritz seconded the motion. Motion carried unanimously.
- C. Township Complaint Form Received June 13, 2023 – The Supervisors received a complaint form regarding the Apartments on Main construction site. Supervisor Paul Whiteman, Jr. informed the Board that Township Engineer Scott Anderson met with the contractor to discuss complaints.
- D. 12 Oxford Drive Fence Encroachment Agreement – Solicitor Eric Brown summarized agreement. After discussion, Jeff Vickers made a motion to approve the presented 12 Oxford Drive Fence Encroachment Agreement. Paul Whiteman, Jr. seconded the motion. Motion carried unanimously.
- E. Flag Drop Off Box – The Supervisors reviewed design options and chose option #4. Design quote will be provided at the July regular meeting. Upon placement of the container at the Township Building, the Township Office will coordinate flag ceremonies with local organizations such as the American Legion and Scouting Organizations.
- F. Muncibid Items – The Supervisors were informed about the truck bed sale that met the reserve. Truck Bed sale was advertised, bidding ends tomorrow.
- G. Letter of Support for COMCAST grant application – The Supervisors requested a list of unserved addresses. After discussion, Keith Fritz made a motion to approve the COMCAST letter of support for grant application, approval contingent upon the Supervisors reviewing the applicable list of unserved residential dwellings. Jeff Vickers seconded the motion. Motion carried unanimously.
- H. Third Party Utility Location Work Quotes – No information at this time.
- I. Telephone Upgrade Quotes – The Supervisors requested additional quotes for maintenance service plans.

- J. Dog Law Modernization – Paul Whiteman, Jr. made a motion to approve a Letter of Support for the Dog Law Modernization program. Keith Fritz seconded the motion. Motion carried unanimously.
- K. Ragnar Relay on October 13-14, 2023 – The Supervisors requested that this information be posted on the Township website and facebook page closer to the date of the event.
- L. Parks and Recreation Reimbursement Request – The Board discussed use of personal devices on Township property for Township events, and requested that future requests first go before the Parks and Recreation Committee and then the Board of Supervisors for approval. After discussion, Paul Whiteman, Sr. made a motion to approve Colt Grazioli’s request for reimbursement for stolen trail camera in the amount of \$149.99. Keith Fritz seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION

No session needed.

SUPERVISORS COMMENTS

Paul Whiteman, Jr. commented on the successful carnival.

ADJOURNMENT

Paul Whiteman Jr. made a motion to adjourn the meeting. Keith Fritz seconded the motion. Motion carried unanimously. Meeting adjourned at 7:59PM.

Respectfully Submitted,

Joan A. Bair
Township Secretary