

**BOARD OF SUPERVISORS
MEETING AGENDA
SEPTEMBER 10, 2019**

CALL TO ORDER

CORRESPONDENCE (Previously forwarded to Supervisors)

- Honey Brook Township Zoning Hearing Board Notice Dated August 26, 2019**
- County of Berks Comprehensive Plan 2030 Draft Update**
- Representative Gillen Letter Dated August 23, 2019, Annual Blood Drive**
- PSATs Unemployment Comp Group Trust 2019 Election Ballot**
- MABA Newsletter – September 2019**
- Berks Nature – Fall/Winter 2019 Adventure Guide**
- Berks County Assessment Office – Clean and Green Notice**

COMMENTS FROM THE ASSEMBLY

MINUTES OF THE PREVIOUS MEETING

- A. August 13, 2019
- B. August 27, 2019

TREASURERS REPORT

Period Ending
August 31, 2019

2019 Budget \$2,669,886.00
Balance Sheet End

Revenues	\$2,096,896.53
Expenditures	\$1,762,594.58
Balance	\$334,301.95

EXPENSE LIST

September 10, 2019
Expense List

Bill List Fund Disbursements

General Fund	\$80,565.45	Bldg Tax Fund	\$11,654.87
Street Light	\$4,297.27	Accrual Fund	\$0
		Escrow Fund	\$6724.25

BUSINESS

- A. Morgantown Business Association Representatives – Joe Thomas Memorial Tree Plans
- B. MMO
- C. Morgantown Apartments LDP Update
- D. Morgantown Affiliates Plan Update
- E. Wexford Court Escrow Agreement
- F. Sheds Unlimited Phase 2 Update
- G. Auto Zone Letter of Credit Release Request Update
- H. XTL Multimodal Transportation Grant Agreement Update
- I. DEP Pipeline/Mariner Grant Agreement Update
- J. Classic Auto Mall & McDonalds Easement Access Update
- K. Resolution No. 2019-28, Disposal of Records
- L. Resolution No. 2019-29, Parks and Recreation Appointments
- M. Parks and Recreation Committee Background Checks Procedures for Review
- N. Parks
 - 1. Park Rules – Park Usage Agreement (Review Item #5, grills excluded?)

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.**

- 2. Playground Inspection Status
- 3. Maple Drive Lighting Update
- O. Fire Police Assistance Request – Ridge FC Community Day on Saturday, September 14th
- P. Fire Police Assistance Request – Elverson Parade on October 16th
- Q. United States Recycling Inc. - Paper Retriever Program
- R. Moreview Blvd Letter (continuation) Update
- S. Broad Ax Pass Letter (continuation) Update
- T. Swamp Road (continuation) Update
- U. Personnel Manual Updates
 - 1. Comp Time Policy Revision Proposal
 - 2. Sick Time Policy for Review
- V. Police Department Hiring Forms for Review and Approval
 - 1. Application
 - 2. Background Check Policy
 - 3. Consumer Report Form
 - 4. Offer of Employment Letter
- W. Township Anniversary Planning Update
- X. Crown Vic Municibid Ad Update
- Y. Fire Police Request (received Sept. 9th) – Honey Brook Lions Club Halloween Parade

TOWNSHIP REPORTS

- A. Administrators Report
 - 1. Joint Comprehensive Plan Project Update
 - 2. Projects: Historical Society – Military Recognition Photos and Banner Program
- B. Carnival Committee
- C. Maintenance Report
- D. SEO Report
- E. Library
- F. Tax Collector
- G. Police Department
 - 1. Monthly Report
- H. Zoning/Code Enforcement Officer
- I. EMS
- J. Fire Department
- K. Parks and Recreation
 - 1. June Meeting Request List and Minutes
 - 2. August Meeting Request List and Minutes
- L. Planning Commission (August meeting cancelled)
- M. Water/Sewer Reports
 - 1. Water Authority Minutes
 - 2. Sewer Authority Minutes
- N. Engineer's Report
- O. Solicitor's Report

EXECUTIVE SESSION (If Needed)

SUPERVISORS COMMENTS

ADJOURN

This Agenda is prepared by the Township Secretary for information and convenience only. The Board, by its Chairman, may adjust or change the Agenda and may limit the length of any presentations or comments in order to complete all meeting business within a reasonable time.