

**BOARD OF SUPERVISORS
MEETING AGENDA
SEPTEMBER 14, 2021**

CALL TO ORDER

PUBLIC HEARING

- MORGANTOWN COMMERCIAL TEXT AMENDMENT

COMMENTS FROM THE ASSEMBLY

CORRESPONDENCE (Previously forwarded to Supervisors)

- PSATs Unemployment Compensation Group Trust – 2021 Ballot
- Berks County Commissioners “On The Road” Public Meetings
- Berks County E-Flash – Small Wireless Facilities Deployment Act
- PennDot Virtual Event November 2-4, 2021
- Environmentally Sensitive Training to be Held at Holiday Inn September 21st
- Berks County Association of Township Officials 2021 Convention October 21st
- Municipal Request Opportunity for Transportation Projects
- Excellence in Government September 30th Picnic in the Park Invitation
- MABA Newsletter August 2021

MINUTES OF THE PREVIOUS MEETING

- A. August 10, 2021
- B. August 24, 2021

TREASURERS REPORT –

- 1. Period Ending
July 31, 2021 (August Treasurer’s Report Forthcoming)

| | |
|-------------------|----------------|
| 2021 Budget | \$2,865,164 |
| Balance Sheet End | |
| Revenues | \$2,102,661.37 |
| Expenditures | \$1,647,325.33 |
| Balance | \$455,336.04 |

EXPENSE LIST -

EXPENSE LIST FOR APPROVAL:

September 14, 2021
Expense List

| | | | |
|------------------------------|--------------|----------------|-------------|
| Bill List Fund Disbursements | | | |
| General Fund | \$138,802.53 | | |
| Xfer to Accrual | \$247,285.27 | Bldg Tax Fund | \$340.40 |
| Street Light | \$4,343.51 | Escrow Account | \$17,021.22 |

BUSINESS

- A. Representative Chrissy Houlahan Presentation
- B. Resolution 2021-36 - American Rescue Funds 2021 Budget Appropriations

This Agenda is prepared by the Township Secretary for information and convenience only. The Board, by its Chairman, may adjust or change the Agenda and may limit the length of any presentations or comments in order to complete all meeting business within a reasonable time.

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.**

- C. Zoning Hearing Board - Alternate Members Letters of Interest
 - 1. Tim Dutton
 - 2. Taylor Billman
- D. Morgantown Affiliates Land Development Plan Update
- E. Kim Dental LDP
 - 1. Agreements for Approval (Development, Financial Security, & Stormwater)
 - 2. Address Assignment for Approval
 - 3. Approval to Release Plans for Recording Without Financial Security
- F. South Street Address Assignment
- G. XTL Extension Letter
- H. Apartments on Main LDP
 - 1. Reaffirm Land Development Plan Approval
 - 2. Stormwater Agreement for Approval
- I. 91 Rock Ridge Temporary Construction Easement Agreement for Approval
- J. Wexford Court Escrow Release Matter
- K. Tree Work
 - 1. Resolution for Approval and Tree Work List
 - 2. 20 Pennwood Drive Email Regarding Pine Trees
 - 3. Pennwood Walking Trail Update
- L. Current Ordinances for Review
 - 1. No. 210 Draft Amendment for Review (Keeping of Certain Animals)
 - a. Parks and Recreation Comment (Review Walking Dogs Section)
 - 2. No. 188 – Park Rules
 - 3. No. 30 – Nuisance Rules and Fireworks Complaint Form Received
- M. Ordinance for Approval - Establishing Parks and Recreation Committee
- N. Street Work
 - 1. Invoice for Approval
 - 2. Road Signage Recommendations
- O. 91 Broad Ax Pass Complaint Form
- P. Stormwater/Driveway Pipe Items - Updates
 - 1. Kline & Hopewell Road Permits (DEP requirements)
 - 2. North Twin Valley Road Drainage – Follow Up Letter
 - 3. 371 Swamp Road Driveway
 - 4. 60 Broad Ax Pass Driveway Pipe
 - 5. Chestnut Hill Drainage Swale
 - 6. Mountaineer Village Retention Pond Status
- Q. Twin Valley Mariner Grant Update
- R. XTL Grant Update
- S. Sunoco Road Work Update
- T. 2022 Animal Services Contract with Safety Net Sanctuary
- U. County of Berks Special Taxes - System User for Approval
- V. SALDO Revisions – Distribution of Plans
- W. Fire Police Request – Elverson Parade October 20, 2021
- X. MMO Police Pension Sheet for Approval
- Y. Township Trick or Treat Night – Set Date

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.**

OTHER BUSINESS

JAAMR Plans Ready for Signature

TOWNSHIP REPORTS

- A. Administrators Report
 - 1. Pension Plan Deposit Correction – Authorize Signer
 - 2. PenTeleData 3 Year Internet Contract – Authorize Signer
 - 3. Banners Program – Winter Season Proposal
- B. Carnival and Anniversary Update
- C. Maintenance Department
 - 1. Monthly Report
 - 2. New Truck Delivery Update
 - 3. Township Building Door Entry System - Cost Estimate
 - 4. Morgantown Sign - Ready for Installation
 - 5. County Line Ownership for Plumwood/Mountain View Area – Update
- D. SEO
- E. Library
 - 1. Monthly Report
 - 2. Requested Restroom Supplies – Approval for Door Locks and Changing Table
 - 3. Proposed Garden Changes and Grant Design Proposal
- F. Tax Collector
- G. Police Department
 - 1. Monthly Report
 - 2. Upcoming Events
 - a. Coffee With A Cop October 6, 2021, 8am-10am
 - b. Breast Cancer Awareness Program for the Month of October
 - 3. Communication System – SwiftReach Alerting
 - 4. Policies/Procedures – Update
 - a. Mutual Aid Agreement
 - b. Care, Custody and Control of Prisoners
 - c. Arrest Procedures
 - d. Code of Conduct
 - 5. No Parking Ordinance Review – Update
- H. Zoning/Code Enforcement Officer
 - 1. Monthly Report
 - 2. Weeds Enforcement at Brittany Blvd. – Update
 - 3. Hertzler Dr. Driveway – Update
 - 4. Valley Ponds Basin - Update
- I. EMS
- J. Fire Department
- K. Parks and Recreation – No Minutes or List Provided
- L. Planning Commission Minutes

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.**

- M. Water/Sewer Reports
 - 1. Water Authority Minutes
 - 2. Sewer Authority Minutes – No Minutes Provided
- N. Engineer's Report
- O. Solicitor's Report

EXECUTIVE SESSION (If Needed)

SUPERVISORS COMMENTS

ADJOURN

ZOOM ID: 86732452678

PASSCODE: 623369