

**BOARD OF SUPERVISORS  
MEETING AGENDA**

**MAY 10, 2022**

**CALL TO ORDER**

**COMMENTS FROM THE ASSEMBLY**

**The Public is invited to address the Board of Supervisors on any matter including agenda items**

**CORRESPONDENCE (Previously forwarded to Supervisors)**

**Excellence in Local Government – PA Land Use Institute Registration  
Reading Area Transportation Study Meeting Notice  
PA DEP Notice – Community Water Quality Improvement Funding  
PA DEP Draft Environmental Justice Public Participation Policy (EJ Policy)  
Berks County Letter – Reading Area Transportation Study Vacant Seat  
Commonwealth of PA Remittance Advice – PA Gaming Revenue  
Excellence in Local Government – Making Attractive, Sustainable Neighborhoods Registration**

**MINUTES OF THE PREVIOUS MEETING**

**April 12, 2022 Regular Meeting  
April 26, 2022 Workshop  
April 26, 2022 Roads Inspection**

**TREASURERS REPORT –**

1. May 10, 2022

2022 Budget \$3,121,792  
Balance Sheet End

Revenues	\$1,865,416.73
Expenditures	\$1,108,067.22
Balance	\$757,349.51

2. Transfers Needed (May Bills, Payroll, 2021 Year End Amount to Street Light Fund)
3. Carnival Credit Card Transactions

**EXPENSE LIST FOR APPROVAL:**

May 10, 2022

**Expense List**

Bill List Fund Disbursements

General Fund	\$221,738.07	Bldg Tax Fund	\$340.40
Street Light	\$4,536.67	Accrual Account	\$14,899.01

**BUSINESS**

**A. Land Development Plans**

1. Wendy's/Popeye Land Development Plan Approval
2. Twin Valley Coffee "No Parking" Sign Letter
3. Sheds Unlimited Phase 2 Plans – Reaffirm Plan Approval
4. Morgantown Affiliates PennDot Permit Update
5. Wexford Court Improvements

This agenda may be modified in accordance with Act 65 of 2021. If, during the conduct of a meeting, a resident or taxpayer brings up a matter of township business that is not listed on the agenda, the board of supervisors may refer the matter to staff for the purpose of researching the matter for inclusion on the agenda of a future meeting. Additional subjects may be added to this agenda only when the matter constitutes a real or potential emergency involving a clear and present danger to life or property or if the matter is *de minimis* in nature and does not involve the expenditure of funds or entering into a contract or agreement. See 65 Pa.C.S.A. § 712.1(b), (c), and (d). The Board Chair reserves the right to limit the length of any presentations or comments to ensure that all meeting business is completed within a reasonable time.

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA.**

- B. Draft Ordinances
  - 1. Weeds Regulation
  - 2. Park Rules
- C. Berks County Conservation District MOU
- D. General Code – Ordinance Codification Report
- E. Friendship Park Lighting Project Update
- F. MABA Memorial Tree Suggestion
- G. Rescue Funds
  - 1. Resolution 2022-36 Supplemental Appropriations
  - 2. EMS Funding Request
- H. 2022 Street Work Update
  - 1. Bids Advertisement
  - 2. Engineer’s Public Road Inventory Program for Approval
  - 3. Thousand Oaks Bridge
  - 4. Roads Inspection “Tour” Proposed Date
- I. Police Department
  - 1. Grievance Step 2 Denial
  - 2. Car 32-7 Repairs
- J. Public Works
  - 1. Upcoming Flagger Training – Resources Needed
  - 2. Personnel Manual Updates – CDL Job Description
  - 3. EM Kutz Repair Estimate for Plow
  - 4. 2023 Freightliner Financing Paperwork Update
  - 5. Purchasing Council Salt Bid
- K. Driveway Non-Compliance
  - 1. 371 Swamp Road
  - 2. 83 Hertzler Drive
- L. 91 Rock Ridge – Consider Alternative Stormwater Discharge Solution
- M. Stormwater/Drainage Updates
  - 1. North Twin Valley Road Drainage
  - 2. Shiloh & California Road Issue Update
  - 3. Settlers Drive Detention Pond – Easement
- N. Fire Police Request for French Creek Iron Tour June 12, 2022
- O. Resolution 2022-37, Twin Valley Fire Department Participating Members
- P. Zoning Hearing Board Decision for 177 Swamp Road
- Q. Morgantown Sign Installation Update

**TOWNSHIP REPORTS**

- A. Administrators Report
  - 1. Meeting Owl Purchase
  - 2. Police Pension and Non-Uniformed Simple IRA Plan Update
- B. Carnival Update
  - 1. Tons of Fun Contract, Insurance Certificate and Carnival License

This agenda may be modified in accordance with Act 65 of 2021. If, during the conduct of a meeting, a resident or taxpayer brings up a matter of township business that is not listed on the agenda, the board of supervisors may refer the matter to staff for the purpose of researching the matter for inclusion on the agenda of a future meeting. Additional subjects may be added to this agenda only when the matter constitutes a real or potential emergency involving a clear and present danger to life or property or if the matter is *de minimis* in nature and does not involve the expenditure of funds or entering into a contract or agreement. See 65 Pa.C.S.A. § 712.1(b), (c), and (d). The Board Chair reserves the right to limit the length of any presentations or comments to ensure that all meeting business is completed within a reasonable time.

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA.**

- C. Maintenance Department
  - 1. Monthly Report
  - 2. Morgantown Road/Shiloh Guiderail Update
  - 3. No Parking Ordinance – Commercial Vehicles Parking on Streets
- D. SEO
- E. Library
  - 1. Monthly Report
  - 2. Phase One Garden Renovations – Request for Maintenance Assistance
- F. Tax Collector
- G. Police Department
  - 1. Monthly Report
  - 2. Morgantown Interchange Toll Plaza to SR-10 “Stop Ahead” Sign Update
- H. Zoning/Code Enforcement Officer
  - 1. Monthly Report
  - 2. Supplemental Zoning/Code Enforcement Report
- I. EMS
- J. Fire Department
- K. Parks and Recreation
  - 1. Minutes
  - 2. Request List
- L. Planning Commission Minutes
- M. Water/Sewer Reports
  - 1. Water Authority Minutes
  - 2. Sewer Authority
- N. Engineer’s Report
  - 1. 160 Willow Glen Concern
  - 2. 2 Hidden Court and 88 Caernarvon Drive Detention Pond Update
- O. Solicitor’s Report

**EXECUTIVE SESSION (If Needed)**

**SUPERVISORS COMMENTS**

**ADJOURN**

**ZOOM ID: 88451537086**

**PASSCODE: 075910**