

**BOARD OF SUPERVISORS  
MEETING AGENDA  
SEPTEMBER 14, 2022**

**CALL TO ORDER**

**COMMENTS FROM THE ASSEMBLY**

The Public is invited to address the Board of Supervisors on any matter including agenda items

**CORRESPONDENCE (Previously forwarded to Supervisors)**

**Town Hall Forum with the County Commissioners September 22, 2022**

**New Water Rates**

**PA DEP Draft 2022 State Water Plan – Public Comments Notice**

**Berks County Conservation District Permit Notice for 2150 Hopewell Road**

**Tetra Tech Letter – Energy Developments Honey Brook LLC Permit Renewal**

**PSATs Unemployment Comp Group Trust 2022 Ballot for Election of Trustees**

**OTM, LLC Memorandum - Twin Valley Coffee Land Development Update**

**Commonwealth of PA Remittance Notice – ARPA Distribution**

**MINUTES OF THE PREVIOUS MEETING**

**August 10, 2022 Regular Meeting**

**August 22, 2022 Special Meeting**

**August 23, 2022 Workshop**

**TREASURERS REPORT –**

1. September 13, 2022

2022 Budget	\$3,121,792
Balance Sheet End	
Revenues	\$2,910,596.62
Expenditures	\$2,190,868.99
Balance	\$719,727.63

2. Minimum Municipal Obligation (MMO) For Approval
3. Financial Transfers Needed
4. 2023 Draft Budget

**EXPENSE LIST- FOR APPROVAL:**

September 14, 2022

Expense List

Bill List Fund Disbursements

General Fund	\$144,164.71	Bldg Tax Fund	\$1,444.13
Street Light	\$4,735.34	Accrual Account	\$13,498.36

**BUSINESS**

**A. Popeye’s/Wendy Land Development Plan**

1. Letter of Credit Update
2. Agreements for Approval

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**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA.**

- B. Sheds Unlimited – Road Closure
- C. Berks Homes Preliminary Plan Update
- D. Morgantown Road Commercial
  - 1. PennDot HOP for Drainage Facilities M-950AA Form
  - 2. PennDot HOP for Sidewalks M-950AA Form
  - 3. Traffic Signal Agreement and TE-160 Form
- E. Viwinco Escrow Release Request
- F. Land Development Plan Updates
  - 1. XTL – (Plan Review Deadline December 31, 2022)
  - 2. Wexford Court Status
- G. S. Twin Valley Road Right of Way
- H. Twin Valley Traffic Signal Timing
- I. Clymer Hill Road – Extension of Road
- J. Stormwater/Drainage Updates
  - 1. Rock Ridge – Consider alternative stormwater discharge solution
  - 2. 91 Broad Ax Pass Stormwater Complaint
  - 3. Morgan Corporation Driveway/Swale Matter
- K. Stormwater/Driveway Non-Compliance
  - 1. 371 Swamp Road
- L. 2022 Street Work Invoice for Approval
- M. Police Department
  - 1. Highway Safety Network Agreement
  - 2. Part-Time Officer Resignation Letter
- N. Public Works CDL New Hire Recommendation
- O. Lenape Road Wall Estimate
- P. Resolution 2022-45 Handicap Parking Space Renewal
- Q. Traffic Signal Upgrade Funding Notice for Approval
- R. MAA Contract for Renewal
- S. FirstNet Cell Phones for Approval
- T. Personnel Manual Updates
  - 1. Benefits Chart for Review
- U. Fire Police Request for October 19, 2022 Elverson Parade
- V. Draft Ordinance No. 188 – Park Rules
- W. Winter Banners for Approval
- X. Township ID Badges Design
- Y. Trick or Treat Night – Set Date

**TOWNSHIP REPORTS**

- A. Administrators Report
  - 1. Cleaning Services Estimates
  - 2. Electronic Sign Quotes
  - 3. 457(b) Presentation
  - 4. MABA Memorial Plaque
- B. Carnival Update

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**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA.**

- C. Maintenance Department
  - 1. Monthly Report
  - 2. Advertised Roads Inspection Date September 27, 2022 at 6PM
  - 3. Street Sweeping – The Week of September 26<sup>th</sup>
- D. SEO
- E. Library
  - 1. Monthly Report
  - 2. Grant Program Update
- F. Tax Collector
- G. Police Department Monthly Report
- H. Zoning/Code Enforcement Officer
  - 1. Monthly Report
  - 2. Weeds Violation Notice Update
  - 3. Morgantown Garage Parking Lot Update
- I. EMS
- J. Fire Department Monthly Report
- K. Parks and Recreation
  - 1. Minutes
  - 2. Request List
- L. Planning Commission Minutes – No August Meeting
- M. Water/Sewer Reports
  - 1. Water Authority Minutes
  - 2. Sewer Authority
- N. Engineer's Report
  - 1. 160 Willow Glen Driveway Matter
- O. Solicitor's Report

**EXECUTIVE SESSION (If Needed)**

**SUPERVISORS COMMENTS**

**ADJOURN**

**ZOOM ID: 81024668257**

**PASSCODE: 828880**