

**BOARD OF SUPERVISORS
MEETING AGENDA**

MARCH 8, 2023

CALL TO ORDER

COMMENTS FROM THE ASSEMBLY

The Public is invited to address the Board of Supervisors on any matter including agenda items

CORRESPONDENCE (Previously forwarded to Supervisors)

**Commonwealth of PA Remittance Notice – Liquid Fuels
Berks County Public Works Association April 13, 2023 Meeting Notice
Application for a DEP Water Quality Management Permit Notice
Elverson EMS CPR Class Offered Saturday, March 25, 2023**

MINUTES OF THE PREVIOUS MEETING

**February 8, 2023
February 22, 2023**

TREASURERS REPORT –

1. March 8, 2023

2023 Budget	\$3,867,420.00
Balance Sheet End	
Revenues	\$661,364.83
Expenditures	\$618,261.70
Balance	\$ 43,103.13

2. Transfers Needed (Bills, Payroll)

EXPENSE LIST -

EXPENSE LIST FOR APPROVAL:

March 8, 2023
Expense List

Bill List Fund Disbursements

General Fund	\$382,752.88	Bldg Tax Fund	\$993.45
Street Lights	\$5,178.63	Accrual Account	\$33,682.76
		Xfer from Escrow Acct to General Fund	\$245,808.11

BUSINESS

- A. Planning Commission Letter of Interest Received
- B. Parks and Recreation Committee Letter of Interest Received
- C. Appoint Environmental Scientist to Conduct Township Reviews

This agenda may be modified in accordance with Act 65 of 2021. If, during the conduct of a meeting, a resident or taxpayer brings up a matter of township business that is not listed on the agenda, the board of supervisors may refer the matter to staff for the purpose of researching the matter for inclusion on the agenda of a future meeting. Additional subjects may be added to this agenda only when the matter constitutes a real or potential emergency involving a clear and present danger to life or property or if the matter is *de minimis* in nature and does not involve the expenditure of funds or entering into a contract or agreement. See 65 Pa.C.S.A. § 712.1(b), (c), and (d). The Board Chair reserves the right to limit the length of any presentations or comments to ensure that all meeting business is completed within a reasonable time.

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.**

- D. Pennwood Community Power Outages - Follow Up
- E. Planning Commission Recommendation to Update Township Sidewalk Plan
- F. 40 Pennwood Drive – Resident’s Request to Connect to Stormwater System
- G. Land Development Plans – Update
 - 1. Sheds Unlimited
 - 2. Twin Valley Coffee
 - 3. Wexford Court Improvements Update
 - 4. XTL
- H. 371 Swamp Road Authorize Filing of Municipal Lien, \$3,882.00
- I. S. Twin Valley Road Right of Way and Truck Traffic Study Update
- J. Clymer Hill Road – Extension of Road
- K. Fall Roads Inspection Items – Follow-up
 - 1. North Twin Valley Road (area of Elverson and Joanna Road) Traffic Study Options
 - 2. North Twin Valley Road Drainage Matter
 - 3. Plumwood Rd. - Pond Maintenance Update
- L. Stormwater/Drainage Updates
 - 1. Rock Ridge – Consider alternative stormwater discharge solution
 - 2. 91 Broad Ax Pass Stormwater Complaint Update
- M. One Year Appointments for Review and Revisions
- N. RoadMaster/Public Works Director Draft Job Description
- O. Credit Card Limit Increase for Departments
- P. Public Works
 - 1. Tree Removal Resolution for Review
 - 2. Regulating Streets and Sidewalk Obstructions – Draft Ordinance
- Q. New Police Vehicle Lease Documentation for Approval
 - 1. Resolution 2023-27, Addition to Master Lease with Fulton Bank
 - 2. Authorized Signer for Fulton Bank Property Schedule No. 4000-32537
 - 3. Precommencement Funding Agreement and Authorization Certificate
- R. ARPA/Rescue Funds
 - 1. Resolution 2023-26, Supplemental Appropriations
 - 2. Proposed Projects for ARPA Funds (Obligations, etc.)

TOWNSHIP REPORTS

- A. Administrators Report
- B. Carnival Update
 - 1. Jess Zimmerman Band Entertainment Contract and \$1,000.00 Deposit for Approval
 - 2. JB Sound & Entertainment LLC Contract and \$1,000.00 Deposit for Approval
- C. Maintenance Department
 - 1. Monthly Report
 - 2. Truck Washing Procedures Update
- D. SEO
- E. Library
 - 1. Monthly Report
 - 2. Door Quote
 - 3. Draft Agreement Update

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BERKS COUNTY, PA.**

- F. Tax Collector
- G. Police Department
- H. Zoning/Code Enforcement Officer
- I. EMS
- J. Fire Department
- K. Parks and Recreation
 - 1. Minutes
 - 2. Request List
 - 3. Park Security Cameras Quote
- L. Planning Commission Minutes
- M. Water/Sewer Reports
 - 1. Water Authority Minutes
 - 2. Sewer Authority Minutes
- N. Engineer's Report
 - 1. Bridge Inspections
 - 2. 2023 Street Work
 - 3. 160 Willow Glen Driveway Matter
 - 4. Morgantown Garage Parking Lot
- O. Solicitor's Report

EXECUTIVE SESSION (If Needed)

SUPERVISORS COMMENTS

ADJOURN

ZOOM ID: 84303227451 PASSCODE: 236033