

**BOARD OF SUPERVISORS
MEETING AGENDA
SEPTEMBER 13, 2023**

CALL TO ORDER

COMMENTS FROM THE ASSEMBLY

The Public is invited to address the Board of Supervisors on any matter including agenda items

CORRESPONDENCE (Previously forwarded to Supervisors)

- Dissolution Notice – Petersheim Bros. Inc.**
- Berks County Planning Commission Review Letter – Southern Berks Industrial Park**
- PSATs News Bulletin September 2023**
- PennDot Notice of Estimated Allocation – Liquid Fuels and Turnback**

MINUTES OF THE PREVIOUS MEETING

- August 9, 2023 Regular Meeting**
- August 23, 2023 Workshop Meeting**

TREASURERS REPORT –

- 1. September 13, 2023

2023 Budget	\$3,867,420.00
Balance Sheet End	
Revenues	\$3,218,521.71
Expenditures	\$2,562,556.06
Balance	\$ 655,965.65

- 2. Transfers Needed (Bills, Payroll)
- 3. 2024 Budget – Draft #1

**EXPENSE LIST -
EXPENSE LIST FOR APPROVAL:**

September 13, 2023
Expense List

Bill List Fund Disbursements			
General Fund	\$222,557.51	Bldg Tax Fund	\$4,752.75
Street Lights	\$4,887.78	Accrual Fund	\$2,317.20

BUSINESS

- A. Minimum Municipal Obligation (MMO) for Approval
- B. Resolutions for Approval
 - 1. Resolution 2023-46, Supplemental Appropriation of Rescue Funds
 - 2. Resolution 2023-47, Fire Department Participatory Members
 - 3. Resolution 2023-48, Destruction of Municipal Records
 - 4. Resolution 2023-49, Destruction of Police Department Records

This agenda may be modified in accordance with Act 65 of 2021. If, during the conduct of a meeting, a resident or taxpayer brings up a matter of township business that is not listed on the agenda, the board of supervisors may refer the matter to staff for the purpose of researching the matter for inclusion on the agenda of a future meeting. Additional subjects may be added to this agenda only when the matter constitutes a real or potential emergency involving a clear and present danger to life or property or if the matter is *de minimis* in nature and does not involve the expenditure of funds or entering into a contract or agreement. See 65 Pa.C.S.A. § 712.1(b), (c), and (d). The Board Chair reserves the right to limit the length of any presentations or comments to ensure that all meeting business is completed within a reasonable time.

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.**

- C. Police Department
 - 1. Highway Safety Network Agreement
 - 2. Patrol Rifle Upgrade
 - 3. Officer William Reppert Probationary Period
 - 4. New Full-Time Hire Recommendation
- D. Ordinance for Overlay Repealer
- E. Ordinance for Disposal of Trash/Recycling Material
- F. 2024 Animal Control Services Contract
- G. Heritage Business Park Addressing for Approval
- H. Tree Removal Estimate for Swamp Road and Ranck Road
- I. Street Sweeping Rental
- J. Valley Ponds Community Association Request for Additional Parking Spaces
- K. S. Twin Valley Road Right of Way and Truck Traffic Study Update
- L. Fall Roads Inspection Items – Follow-up
 - 1. North Twin Valley Road Drainage Matter
 - 2. Plumwood Rd. - Pond Maintenance Update
- M. Stormwater/Drainage Updates
 - 1. 91 Broad Ax Pass Stormwater Complaint – Recommendations
- N. Pennwood Weeds Complaint Form Update
- O. Fire Police Request for October 18, 2023 Elverson Parade
- P. COMCAST Project Maps
- Q. Flag Drop Off Box Design Quotes

TOWNSHIP REPORTS

- A. Administrators Report
 - 1. Benecon Request - Group Approval for Self-Insured Reporting Data
 - 2. Telephone Quotes
- B. Carnival Update
 - 1. Picnic Table Purchase – Bill List Code
- C. Maintenance Department
- D. SEO
- E. Library
- F. Tax Collector
- G. Police Department
 - 1. Monthly Report
 - 2. DEA National Take Back for Unneeded Medication, October 28, 2023
- H. Zoning/Code Enforcement Officer
- I. EMS
 - 1. Monthly Report
 - 2. Balance Sheet
 - 3. Financial Statement
- J. Fire Department
 - 1. Monthly Report
 - 2. Township Representative to Attend September 19, 2023 Budget Meeting

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**CAERNARVON TOWNSHIP
BERKS COUNTY, PA.**

- K. Parks and Recreation
 - 1. Minutes
 - 2. Request List
 - 3. DJ Contract
- L. Planning Commission Minutes
- M. Water/Sewer Reports
 - 1. Water Authority Minutes
 - 2. Sewer Authority Minutes
- N. Zoning Hearing Board – Tesla Inc. (Sheetz) Hearing Decision
- O. Engineer’s Report
 - 1. Morgantown Garage Parking Lot
- P. Solicitor’s Report

EXECUTIVE SESSION (If Needed)

SUPERVISORS COMMENTS

ADJOURN